

## FRENSHAM PARISH COUNCIL - AGENDA

For the Parish Council Meeting to be held in the Council Offices on  
**Wednesday 12<sup>th</sup> November 2014 at 7.30pm.**

### Distribution

Parish Councillors	Borough Councillors
Surrey Councillor	Parish notice boards
Farnham Herald	Parish Magazine
Colin Hall CPRE	St Mary's Vicar
Ranger, Frensham Country Park	Village shops

### **Apologies**

#### **1. Disclosure of Pecuniary and Other Interests.**

To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2007)

#### **2. Approval of Minutes of 3<sup>rd</sup> September 2014 and sign.**

#### **3. Reports : Police, Surrey County Councillor and Waverley Borough Councillors**

#### **4. Approval of cheques drawn and sign and Financial Matters**

- a. As circulated prior to the meeting the cheques for August, September and October 2014 were approved and signed.
- b. Members noted the budget 2013/14 to 31<sup>st</sup> October 2014.
  - i. No S.137 payments
- c. To approve and adopt the following attachments as part of the Audit requirement and previously circulated:
  - i. Risk Assessment 2014/15
  - ii. Review of Internal Audit Effectiveness 2014/15
  - iii. Update of Asset Register 2014/15
- d. Final Budget & Finance committee meeting to be held on 19<sup>th</sup> November at 7.30pm with approval at a special council meeting to be held on 4<sup>th</sup> December at 11am following planning.

#### **5. Planning & Highways Committee**

- a. To confirm the Minutes and all Recommendations contained therein, of the meetings held on 2<sup>nd</sup> October and 6<sup>th</sup> November (*previously circulated*).
- b. To adopt the amended Planning Terms of Reference as recommended by the committee, including the timetable cycle of 3 weeks.
- c. To expedite and comment on WA14/1964 – Erection of extensions and dormer windows following demolition of existing conservatory. Tansley, Frensham Road.

#### **6. Recreation Ground and Playground Committee**

- a. To confirm the Minutes and all Recommendations contained therein, of the meeting held on Wed. 17<sup>th</sup> Sept. at 2.30pm.
- b. Next Meeting scheduled Wed. 3<sup>rd</sup> Dec at 11am.

- 7. Parish Office Management Committee – no reports**
  - a. To note Willets Heath Management meeting met on 18<sup>th</sup> Sept. Cllrs Davis attended.
  - b. To review the Shop rent for 2015/16
  - c. Update on the parish office projector.
- 8. Rushmoor Community**
  - a. Red Phone Boxes – Cllr Fairhead.
  - b. To note that 3 parish council pieces of street furniture will be removed from outside the former Rushmoor Stores.
- 9. Shortfield Common Management Team & Open Spaces**
  - a. To adopt the Shortfield Common Management Plan following consultation with Shortfield Common residents, Councillors and other bodies.
  - b. New fingerpost for Common – progress report.
  - c. Tree survey last stage – preventative works £420 –Clerk and Cllr Beales to report following a meeting with Ian Baldwin 11<sup>th</sup> August. To discuss tree work in parallel with all Management plans.
- 10. Councillors / Representatives attendance at meetings/seminars/consultations etc.**
  - a. Waverley BC Towns & Parishes Meeting Mon. 1<sup>st</sup> Dec 7pm
  - b. Waverley Towns & Parish Planning Forum – Mon.26<sup>th</sup> Jan 2015 6pm Godalming,
  - c. Joint Action Group – Frensham Common –last meeting held 20<sup>th</sup> Oct. Cllr Beales
  - d. SCC villages Local Meeting – Churt - 3<sup>rd</sup> Nov Cllr Beales.
  - e. Frensham Common Users Group – 2 Dec 2014 at 7.30pm- Cllrs Davis/Beales to attend.
- 11. Press releases/publicity and Website [www.frensham-pc.gov.uk](http://www.frensham-pc.gov.uk)**
  - a. Councillor’s biogs outstanding.....
  - b. Items for articles by Councillors required for the website and parish magazine ie. Workings of planning committee, volunteers for Shortfield Common, elections next May. Etc.
- 12. Community Issues**
  - a. To consider part funding a defibrillator to discuss costs and location.
  - b. To discuss the possibility of a ‘Frensham in Bloom’ type scheme.
  - c. Remembrance Sunday – to note that FPC laid a poppy wreath at the War Memorial on Sunday 9<sup>th</sup> November 2013.
  - d. Frensham Village Lunch – 26<sup>th</sup> November 2014 midday. All welcome.
  - e. Chairman’s New Year reception – Wed. 7<sup>th</sup> January 2015 7pm – 9pm

**13. Meetings Timetable 2015/16**

To note the timetable of meetings of the Parish Council 2015/16 - *attached*

**14. Annual Assembly –April 2015**

To consider Speaker(s) for the above.

**15. Items for the next agenda**

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

**Questions from the Public.**

**Meeting ended at:**

**Finance & Budget Meeting Wed. 19<sup>th</sup> November – at 7.30pm**

**Recreation & playground Wed. 3<sup>rd</sup> December at 11am**

**Next Planning Meeting Thurs.4<sup>th</sup> December at 11am Parish Office**

**NEXT COUNCIL MEETING Thurs. 4<sup>th</sup> December 2013 immediately following Planning.**