

FRENSHAM PARISH COUNCIL - AGENDA

For the Parish Council Meeting to be held in the Council Offices on
Wednesday 23rd November 2016 at 7.30pm.

Distribution

Parish Councillors	Borough Councillors
Surrey Councillor	Parish notice boards
Farnham Herald	Parish Magazine
Colin Hall CPRE	St Mary's Vicar
Ranger, Frensham Country Park	Village shop

Apologies

1. Disclosure of Pecuniary and Other Interests.

- a. To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)
- b. To adopt the amended Code of Conduct as circulated to all Councillors by email. A Statutory Regulation.

2. Announcements from the Chairman

3. Approval of Minutes of 7th September 2016 and sign.

4. Questions from Members of the Public.

5. Reports from Surrey County Councillor and Waverley Borough Councillors

6. Appointment of a co-opted Councillor for the Frensham Ward vacancy.

7. Financial Matters

- a. To sign list of cheques drawn for September and October 2016.
- b. To note the accounts 2016/17 to 31st October 2016. (Excel document emailed to Councillors on 1.9.16)
 - i. Note any S.137 payments as per cheque schedule.
- c. To note that following the discussion about the village shop lease at the last two Council meetings and with no further comments having been received from councillors; the Lease will therefore now be signed to cover a 20 year period.
- d. Councillors have expressed an interest in whether to join SSALC Surrey and Sussex Association of Local Councils Councils, which is affiliated to the National Association of Local Councils (NALC) To discuss.
- e. To consider a local grant to assist Frensham volunteers in their work with the Countryside Restoration Trust to extend the Permissive Footpath from The Reeds Road to the A287 at Ellel Ministries, avoiding Back Lane.

8. Planning, Environment & Highways Committee

To confirm and sign the Minutes of the meetings held on 14th and 28th September and 28th October 2016 (*previously circulated*) and all recommendations contained therein.

9. Recreation Ground and Pavilion Committee

- a. To confirm and sign the Minutes of the meeting held on 28th September 2016 and the HUG Meeting held on 21st September 2016 (*previously circulated*) and all recommendations contained therein.
- b. Notes of the informal meeting of the inaugural Hollowdene Development Strategy Working group have been circulated by email to all councillors for information.
- c. To be advised of the requirement for a H&S electrical report for the whole pavilion and a Landlord's inspection of the building internally and externally.
- d. To note that Hollowdene car park resurfacing works have been completed satisfactorily. Minor work is required at the entrance, and some chestnut posts are required to the hedge line.

10. Phone Box Project

- a. Update from Cllr Fairhead on the progress and current financial position.
- b. To receive updates on the British Legion, Sandy Lane and St Mary's boxes.

11. Tree Management

Tree works – Council agreed the contract at its last meeting, but the budget requires some additional funds from General Reserves (£1,160) in order to complete the works this financial year (desirable on grounds of health and safety).

12. Shortfield Common

- a. New rural fingerpost is being considered for the junction A287 and Bacon Lane or thereabouts.
- b. Replacement of some of the chestnut posts is required on the main part of Shortfield Common.
- c. The Old Chapel - Access over Shortfield Common. Update by the Clerk on the status of negotiations between Grillo LLP and the developers.

13. Councillors / Representatives attendance at meetings/seminars/consultations etc.

- a. To note WBC joint meeting Towns & Parish Councils meeting is to be scheduled in the New Year.
To agree FPC representative to attend(s).
To agree on any questions for discussion at the meeting.
- b. To note that on Remembrance Sunday Cllr Andrews and Cllr Beales laid the poppy wreaths at the War Memorial and the Royal British Legion on behalf of the Parish Council and community.

14. Community Issues / Notices

- a. Frensham Village Lunch dates for 2017 pending. All welcome.
- b. Cllr Andrews to discuss the Parish Council stall, format and helpers for the Frensham Fayre on 17th June 2017 to begin to formulate the next steps.
- c. Report from Cllr Scimone on the Community Breakfast.
- d. Report from the 'in bloom' project team on the winter planting scheme.

15. Budget Proposals 2017/2018

To Approve the Budget 2017/2018 as submitted and accepted by the Finance committee on 12th October 2016.

16. Approval of Precept 2017 / 2018

- a. To approve the Precept in accordance with the Minutes of the Finance & Budget Committee held on 9th November 2016 (Minutes previously circulated together with the informal meeting notes from 12th October 2016).
- b. To confirm and sign the Minutes of the meeting held on the 9th November 2016 (*previously circulated*) and all recommendations contained therein.

17. Chairman's New Year reception

To consider a date and format for this event.

18. Meetings Timetable 2017/18

To note the timetable of meetings of the Parish Council 2017/18 - *attached*

19. Annual Assembly –Wednesday 12th April 2017

To consider format and speaker(s) for the above.

20. Items for the next agenda

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Meeting ended at:

Next Planning Meeting Wednesday 30th November 2016 at 7.30pm. Parish Office

NEXT COUNCIL MEETING Wednesday 18th January 2017 AT 7.30PM PARISH OFFICE