

## FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in Parish Office on Wednesday  
12<sup>th</sup> March 2014 at 7.30pm.

### Present

a Cllr Millerchip (Chairman)	* Cllr Beales (Vice-Chairman)
* Cllr Davis	* Cllr Reece
* Cllr Morgan	* Cllr Fairhead
* Cllr McLean	* Mrs Shipton (Clerk)

\* = present a = apologies received

In the absence of the Chairman the Vice-Chairman, Cllr Beales took the chair.

Also present - C.Cllr D Harmer; Mr Christopher Shipway (Beacon Hill Focus Group)

### **67/13 Disclosure of Pecuniary and other Interests.**

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

### **68/13 Approve minutes**

Minutes of the Meeting of the 15<sup>th</sup> January 2014 having been circulated prior to the meeting were approved and signed.

### **69/13 Reports : Police, Surrey County Councillor and Waverley Borough Councillors**

C.Cllr David Harmer – had attended the Police Crime Summit which he had found interesting. Attendees were, however, in the over 60's age group he felt disappointed by the lack of younger people in this matter. Surrey Police receives only 18% of any seizure of assets from crimes, despite the total seizure last year being £1 million. Police Commissioner is keen to pursue anti-social behaviour. SCC had been pre-occupied with flooding in the north of the County which had caused extensive problems, and would have financial implications for SCC. Superfast Broadband for Millbridge due end of March, Rushmoor possibly Sept, and St Mary's School area/A287 timetable unknown. The progress of the St Mary's School overflow car park is on track. Cllr Harmer is investigating historic public use of the 'depot' and may call for evidence; the Clerk agreed to assist.

### **70/13 Finance Committee**

- a. **As circulated prior to the meeting the cheques for January and February were approved and signed.**
- b. Members noted the budget 2013/14 to 28<sup>th</sup> February 2013 will be circulated
  - i. No S.137 payments
  - ii. Virements and / or Budget allocations to be reviewed.
  - iii. To receive updated Budget 2014/15 via email
  - iv. Internal Audit begins 15<sup>th</sup> April. External Audit date pending.
  - v. Noted that Zurich insurance has agreed to reduce the premium, include additional items and provide a 3 year cover for £ 3889pa a reduction of £ 791pa. Members welcomed this significant reduction.

### **71/13 Planning & Highways Committee**

The Minutes and all Recommendations contained therein, of the meetings held on 5<sup>th</sup> and 12<sup>th</sup> February and 5<sup>th</sup> March 2014 were Confirmed and Approved.

Hedge cutting at Wire Cut requires car parking notices requesting owners to keep the area clear for Saturday morning. Cllr Davis will attend to the matter.

### **72/13 Recreation Ground & Pavilion Committee**

The Minutes and all Recommendations contained therein, of the meeting held on 26<sup>th</sup> February 2014 were Confirmed and Approved. Next Meeting 30<sup>th</sup> April 2014 2.30pm.

Members considered issues raised by the above committee:

- a. RP41/13 outside gym equipment and scheme. This matter is waiting for a detailed and costed scheme which will be revisited for final approval by committee/council.
- b. RP44/13 clearance of land to the rear of the tennis courts. Two estimates are available, clerk to obtain a third. Agreed to proceed with a financial limit of £1660 obtaining best value as accepted by Chairman of the committee and the Clerk.
- c. RP46/13 restore existing disabled ramp to the pavilion. Matter deferred. Decision pending consideration of safety report, design report, views of Cllr Millerchip, and cost of removal and funding. Agenda item for 2 April Planning & Highways Committee.

### **73/13 Parish Office Management Committee – No committee report**

The laptop and associated auxiliary equipment have been purchased at a cost of £399 as previously agreed, and when installed will enable the projector to be used on a regular basis. Members expressed their thanks to Mrs Green for offering her expertise in setting up the new laptop and for the routine management of the Parish Council website, which she continues to provide most efficiently, all on a voluntary basis.

### **74/13 Strategy & Policy Committee – No committee report**

### **75/13 Rushmoor Community**

- a. Cllr Fairhead said that the glass will be replaced in St Mary's phone box Saturday 22<sup>nd</sup> March 2014 with the help of Guy Olden.  
The contents/display of the 3 boxes will depend on HLF (Heritage Lottery Fund) grant application for £10,000 being successful. Ideas for the Legion box are, videos of past Frensham and stories, following a meeting between Cllr Millerchip, Colin Webb and Cllr Fairhead.
- b. Cllr Fairhead outlined the issues and possibilities for the future of Rushmoor as a community, including needs for a village shop. Cllr Morgan suggested that a Neighbourhood Plan for Rushmoor might assist the area to achieve long term planning goals. Cllr Fairhead to arrange a meeting with B.Cllrs Morgan and Adams with C.Cllr Harmer and a planner to guide them. He will also arrange a village public meeting to outline the ideas, plans, aspirations and objectives etc.
- c. Tilford and Rushmoor Tennis Club - Cllr Reece reported that the project is almost fully funded via pledges from Tilford and Frensham Parish Councils, various grants, and fund raising.  
Frensham Parish Council will make A grant in accordance with FPC Minutes 44/13b of 13<sup>th</sup> November 2013 namely "Councillors said that FPC will match Tilford PC funding, within the confines of the Rushmoor Budget, and await Tilford's financial commitment".  
And having regard to Tilford Parish Council Minute 9.4 of 21<sup>st</sup> January 2014 email as attached to record minutes.

And FPC Conditions for release of funds are as follows :

- i. one-off grant up to £10,000.00 may be paid to Tilford and Rushmoor Tennis Club for the sole purpose of construction of the proposed tennis courts in accordance with the Planning Consent WA13/0847 of 17<sup>th</sup> July 2012.

- ii. The grant will be paid to the Tennis Club when FPC is satisfied that the Tennis Club has sufficient funding to complete the courts and the screening.
- iii. FPC will match TPC payments up to a maximum of £10,000.00.
- iv. To supply FPC with the construction timetable and project budget including schedule of grant monies received or anticipated. In the event that funding from other sources is sufficient to meet the Project costs FPC reserves the right to withdraw or adjust its pledge.
- v. No on-going financial commitment to the operation and maintenance of the Tennis Club facilities.

In due course FPC would also be pleased to receive details of the Clubs Constitution and arrangements for the use of the courts.

#### **76/13 Shortfield Common Management Team & Open Spaces**

- a. Update on Management issues – phase 2 of tree work completed.
- b. Tree Survey and Management plan undertaken by Good Woods Project – report available. Cllr Beales and Davis to arrange a working party to clear debris from Shortfield Woods. Cllr Beales to use the Good Wood report, Tree Survey and Wildlife Reports to draft a prioritised and costed work plan.
- c. Rural fingerpost on Shortfield Common. Clerk and Cllr Beales to obtain quotes for an all metal rural heritage style sign, as an alternative to a wooden one.

#### **77/13 Councillor's attendance at meetings/seminars/etc.**

- a. Cllr Beales will attend a Surrey Hills conference March 20
- b. WBC Planning Forum 25<sup>th</sup> March. Cllr Beales to attend.
- c. WBC Pond Joint Action Group (JAG) meeting 1<sup>st</sup> or 3<sup>rd</sup> April at FPC Office. Cllrs Beales and Davis to attend.

#### **78/13 Press Releases /Publicity- Website [www.frensham-pc.gov.uk](http://www.frensham-pc.gov.uk)**

Brief (200 word) biography of each Councillor for the website – Cllr Millerchip's and Cllr Morgan's contributions still outstanding. Members were also encouraged to make contributions to the website.

#### **79/13 Community Issues**

- a. Members considered commemoration of the First World War Centenary and it was suggested that the cleaning and renovation of names on the Frensham war memorial should be investigated. Cllr Fairhead to obtain estimates.
- b. Frensham Village Lunch – 26<sup>th</sup> March 2014 midday. All welcome. Noted.
- c. Estimated that BT Broadband should be available in Frensham (north of the river – see Item 69/13 above) from end of March 2014.
- d. Members agreed to defer this to Planning & Highways on 2 April “consider utilising funds from WBC Planning Infrastructure Contributions (PIC)”.
- e. Grant request for urgent attention to removal of asbestos in 3 areas of the Marindin Hall total cost £700. Agreed to grant £400.

**80/13 Annual Assembly – 9<sup>th</sup> April 2014**

At the last meeting it was agreed that a Speaker for the above with a historical subject ie war memorial names with a story. Cllr Fairhead has arranged for two speakers to attend and give a talk, "Frensham and the Great War".

The event will be advertised on posters and parish mag/website articles etc. Cllr Fairhead agreed to forward appropriate publicity material to the Clerk and Parish Magazine.

**81/13 Items for the Next Agenda**

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

**Question from the public.**

None

Signed.....Dated.....

Questions from the Public.

Meeting ended at: 9.40pm.

**ANNUAL ASSEMBLY WED. 9<sup>TH</sup> APRIL 2014 7.30PM MARINDIN HALL – SPEAKERS.**

Next Planning & Highways Meeting **Wed. 2<sup>nd</sup> April 2014 at 2.30pm** Parish Office

Recreation meeting **30<sup>th</sup> April 2014 3.30pm** Cllrs McLean, Beales, Reece and Millerchip

**NEXT COUNCIL MEETING Wed. 7<sup>th</sup> May 2014 AT 7.30PM PARISH OFFICE**