

FRENESHAM PARISH COUNCIL - AGENDA

For the Annual Parish Council Meeting to be held in the Council Offices on
Wednesday 8th May 2013 at 7.30pm.

Distribution

Parish Councillors	Borough Councillors
Surrey Councillor	Parish notice boards
Farnham Herald	Parish Magazine
Colin Hall CPRE	St Mary's Vicar
Ranger, Frensham Country Park	Village shops

Apologies

1. Disclosure of Pecuniary and Other Interests.

- a. To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2007)
- b. To Approve the Co-option of a new Councillor for Frensham Ward, sign the Declaration of Office and complete the Code of Conduct.

2. Approval of Minutes of 20th March 2013 and sign.

3. Reports : Police, Surrey County Councillor and Waverley Borough Councillors

4. Election of a Chairman and Sign Declaration

5. Election of a Vice-Chairman

6. Election of Committee appointments (all members invited - the Clerk to attend)

Planning – Cllr Davis (Chair) Beales (Vice-Chair) Millerchip and Reece

Parish Office Management Committee – Cllr Millerchip, Davis and Beales

Recreation Ground and Pavilion Committee – Cllr Millerchip (Lead), Beales and Davis

Finance Committee – Cllr Davis (Lead), Millerchip and Reece.

Strategy and Policy Committee – Cllr Millerchip to invite all members

7. Members Appointments

Last Year 2012

- | | |
|--|-------------------------------------|
| a. Red Telephone Box Project Leader | Fairhead |
| b. Willetts Heath Management Company rep. | Chair / Davis |
| c. Footpath Representative | Beales |
| d. Village Design Statement/Neighbourhood Planning | Beales/Millerchip |
| e. Press releases/publicity | Davis/Reece |
| f. Website Management | Sue Green Manager/Millerchip/Beales |
| g. Playground Working Team | Reece |

- h. Shortfield Common Management Millerchip /Beales
 - i. Environmental / Conservation monitors Beales/Davis
 - j. Emergency Coordinators Millerchip/Fairhead/Davis
- 8. Appointments to outside organisations: Last Year 2012**
- a. CPRE Colin Hall
 - b. Police Liaison/Neighbourhood Watch Reece
 - c. Frensham Village Shop Davis/ Millerchip as reserve
 - d. Church Charity (Appointed for 4 years in 2008) Millerchip/Clerk
 - e. Local Committee (Waverley): Haslemere and Western Villages Transportation Task Group. Davis /Millerchip as reserve
 - f. Frensham Common Liaison Beales/Davis
 - g. Frensham Fayre Beales
- 9. Approval of cheques drawn and sign and Financial Matters**
- a. To approve and sign list of cheques drawn for March and April 2012.
 - b. To note the final budget 2012/13 to 30th April 2013.
 - i. Note any S.137 payments as per cheque schedule.
 - c. To approve and sign Annual Return 31st March 2013.
 - d. To Approve and sign Statement of Assurance for External Audit.
 - e. To Approve and sign Accounts year ending 31st March 2013.
 - f. To note any comments of the Internal Auditor.
 - g. To note the date of the External Audit as 14th May 2013.
- 10. Planning & Highways Committee**
To confirm the Minutes of the meeting held on 3rd April 2013 (*previously circulated*) and all recommendations contained therein.
- 11. Recreation Grounds and Pavilion Committee**
No reports – to consider arranging a meeting.
- a. Hollowdene Recreation Ground
 - i. Rospa Inspection 2013 scheduled June.
 - ii. Tree survey
 - iii. Dogs on the Rec.
 - iv. Football season
 - v. Ground care – sports.
 - vi. Frensham Fayre
- 12. Parish Office Management Committee – no reports**
- a. Purchase of projector and associated equipment – update.
 - b. Review Shop rent 2013 / 2014

13. **Strategy & Policy Committee** – No reports
14. **Rushmoor Community**
 - a. Red Phone Boxes – Cllr Fairhead.
 - b. Proposed tennis courts between Tilford and Rushmoor. – To receive any update
15. **Shortfield Common Management Team & Open Spaces**
 - Update on Management issues
 - Parking issues
 - Noticeboard
 - Tree survey
16. **Councillors / Representatives attendance at meetings/seminars/consultations etc.**
 - a. Waverley Towns & Parish Meeting – Monday 8 July
 - b. WBC Planning Forum – Tuesday 21 May 7pm Cllrs Beales & Millerchip to attend.
17. **Press releases/publicity and Website www.frensham-pc.gov.uk**
 - a. Website update - Cllrs Millerchip and Beales.
 - b. Councillor's biogs – Cllr Fairhead to take photographs for the website.
18. **Community Issues**
 - a. Neighbourhood Watch Scheme
 - b. Emergency Co-ordination Team
19. **Annual Assembly – Wed.10th April 2013- Marindin Hall**
 - Update from the recent meeting.
20. **Items for the next agenda**

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Questions from the Public.

Meeting ended at:

Next Planning Meeting Wed. 5th June at 2.30pm Parish Office

NEXT COUNCIL MEETING Wed. 10th July 2013 AT 7.30PM PARISH OFFICE