

FRENSHAM PARISH COUNCIL - AGENDA

For the Annual Parish Council Meeting to be held in the Council Offices on
Wednesday 20th May 2015 at 7.30pm.

Distribution

Parish Councillors	Borough Councillors
Surrey Councillor	Parish notice boards
Farnham Herald	Parish Magazine
Colin Hall CPRE	St Mary's Vicar
Ranger, Frensham Country Park	Village shops

Apologies

1. Declarations of Office

All Elected Members to Sign their Declaration of Office.

2. Disclosure of Pecuniary and Other Interests.

- a. To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)
- b. Members to complete their Register of Financial and other Interests in accordance with the Code of Conduct.

3. Approval of Minutes of 11th March & 29th April 2015 and sign.

4. Reports : Police, Surrey County Councillor and Waverley Borough Councillors

5. Election of a Chairman and Sign Declaration

6. Election of a Vice-Chairman

7. Membership of Committees and Election of Committee Chairs (All members are invited to all committees, which the Clerk also attends.) Committee structure and responsibilities document attached.

- a. **Planning , Environment and Highways Committee** (to subsume previous miscellaneous 'environmental' teams and working groups)
- b. **Recreation Ground and Pavilion Committee**
- c. **Finance Committee**
- d. **General Purposes Committee** (an amalgamation of the previous Parish Office Management Committee and relevant teams and working groups)
- e. Proposals for co-option to Committees.

8. Other appointments:

- a. CPRE Colin Hall
- b. Website Sue Green
- c. Police Liaison/Neighbourhood Watch Pam Shipp

- d. Church Charity Millerchip/Clerk
- e. Alice Holt Community Forum Dick Beales

9. Approval of cheques drawn and sign and Financial Matters

- a. To approve and sign list of cheques drawn for April 2015.
- b. To note the budget 2015/16 to 30th April 2015.
 - i. Note any S.137 payments as per cheque schedule.
- c. To nominate sufficient Councillors to be cheque signatories for the Council banking account. To approve a bank card for internet purchases and the like.

10. Planning & Highways Committee

- a. To confirm and sign the Minutes of the meetings held on 12th March, 9th and 29th April 2015 (*previously circulated*) and all recommendations contained therein
- b. To receive an update on the new footway for the playground/Willets Heath Sec 106.

11. Recreation Ground and Pavilion Committee

- a. To confirm and sign the Minutes of the meetings held on 19th March and of the HUG (Hollowdene Users Group) on 4th April 2015 (*previously circulated*) and all recommendations contained therein.
- b. To receive an update on the Sports Clubs Terms & Conditions with side letters from Cllr McLean.
- c. To receive an update on the progress of the outside adult fitness equipment and installation.

12. Rushmoor Community

- a. Red Phone Boxes – Cllr Fairhead.
- b. Rushmoor Matters.

13. Shortfield Common

- a. Management Plan – Cllr Beales (written report)
- b. New fingerpost – Cllr Beales (written report)
- c. Tree survey – third stage – Cllr Beales (written report)

14. Councillors / Representatives attendance at meetings/seminars/consultations etc.

- a. Alice Holt Community Forum (22 Apr 15) – Cllr Beales (written report)
- b. Training session for councillors on Standards and Code-of-Conduct, Tue 16 Jun 2015, 7:00pm, Farnham Town Council.

15. Press releases/publicity and Website www.frensham-pc.gov.uk

- a. Councillors' biogs and photographs for the website at this meeting. Cllr Fairhead will take the photographs for the website.
- b. Councillor(s) to be nominated to draft revised text for website and prepare article for Parish Magazine about the new Council.

16. Community Issues

- a. Frensham Village Lunch – 27th May 2015 midday. All welcome.
- b. To receive update on the defibrillator project.
- c. To consider the way forward and volunteers for the 'in bloom' project.

17. Meeting Timetable

- a. To review and agree meeting times and dates for the new Council.
Existing timetable attached for information.

18. Items for the next agenda

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Questions from the Public.

Meeting ended at:

Next Planning Meeting Thursday 21st May at 11am (TBC) Parish Office

NEXT COUNCIL MEETING Wednesday 8th July 2015 AT 7.30PM PARISH OFFICE