

FRENSHAM PARISH COUNCIL - AGENDA

For the Parish Council Meeting to be held in the Council Offices on
Wednesday 15th March 2017 at 7.30pm.

Distribution

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Apologies

1. Disclosure of Pecuniary and Other Interests.

To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)

2. Announcements from the Chairman

3. Approval and signature of Minutes of 18th January 2017.

4. Questions from Members of the Public.

5. Reports from Surrey County Councillor and Waverley Borough Councillors.

6. Financial Matters

- a. To sign list of cheques drawn for January, February and part March 2017.
- b. To note the accounts 2016/17 to 28th February 2017. (Excel document emailed to Councillors)
 - i. Note any S.137 payments as per cheque schedule.
- c. To note end of financial year, with internal audit beginning at the end of March and external audit expected at the end of May/June.
- d. To accept the following Documents for Audit:
 - i. Asset Register April 2016 – March 2017
 - ii. Risk Assessment April 2016 – March 2017
 - iii. Review of Internal Audit year ending March 2017
- e. To decide whether or not to join SSALC Surrey and Sussex Association of Local Councils, which is affiliated to the National Association of Local Councils (NALC), for the year 2017/18. (See note on presentation by Mrs Anne Bott and Item 70/16(c) in Minutes of Council meeting on 18 Jan 2017.)

7. Planning, Environment & Highways Committee

- a. To confirm and sign the Minutes of the meetings held on 1st & 22nd February and 8th March 2017 (*previously circulated*) and all recommendations contained therein.

- b. Frensham Housing Needs Survey. The chairman has sent a reply to SCA. Members to consider how the survey findings are to be publicised and used.
- c. To consider a motion, put by Cllr Scimone following a discussion at the Planning Committee, to phase out the use of toxic pesticides on the Council's land.
- d. It was noted that Bridleway No 587 (Frensham) Definitive Map Modification Order 2016 will be heard at a meeting to be attended by Cllr Morgan on June 1st 2017.
- e. To note progress with procurement of a new rural fingerpost for the junction A287 and Bacon Lane or thereabouts, with unexpected funds received into the bank account and an approved grant of matched funds from C.Cllr Harmer, making a budget of £3,000.

8. Recreation Ground and Pavilion Committee / HUG

- a. To note that a H&S report for the whole pavilion and a Landlord's inspection of the building internally and externally are pending (see Item 72/16b in Council Minutes for meeting on 18 Jan 2017).
- b. To note that the next Recreation Ground and Pavilion Committee / HUG (Hollowdene Users Group) is to be held on Wednesday 29th March 2017.
- c. To note a successful grant application from Tesco Bags of Help, this has produced funding of £1000. This will purchase a seat and a litter bin to be placed where appropriate.

9. Phone Box Project

- a. To receive an update from Cllr Fairhead on progress and current financial position.
- b. To receive updates on the British Legion, Sandy Lane and St Mary's boxes.

10. Tree Management

Tree works – update on the current tree works contract at Shortfield Common and Hollowdene Recreation ground.

11. Shortfield Common

- a. The Old Chapel - Access over Shortfield Common. Update by the Clerk on the status of negotiations between Grillo LLP and the developers.
- b. To note that working Parties were successfully held in Shortfield Common woods on Saturday 11th & 25th February and 11th March 2017, when substantial areas of invasive holly were cleared.

12. Councillors / Representatives attendance at meetings/seminars/consultations etc.

- a. To note that WBC's joint Towns' & Parish Councils' meeting was held on 6th March 2017. Cllrs Andrews and Bleach attended. To receive their report.
- b. To note that five councillors attended a meeting at the Parish Office on 7th March 2017 to hear a presentation by WBC on the current situation with the proposed 'Frensham Pond and Common Project 'Heathland Hub'', and to discuss other matters relating to Frensham Common.
- c. To note that a coordination meeting of local Parish Council chairmen (Frensham, Dockenfield, Tilford, Thursley, Churt and Elstead), chaired by Thursley PC, was held

at the Parish Office on 9th March in preparation for a meeting with WBC to discuss parish council concerns about the handling by WBC of objections and representations on planning matters by parish councils. To receive a report from the Chairman.

13. Community Issues / Notices

- a. To note Frensham Village Lunch date for 22nd March 2017. All welcome.
- b. Cllr Andrews to outline the format of the Parish Council stall, and confirm helpers for the Frensham Fayre on 17th June 2017. Also to announce the various local voluntary groups that will be participating in the stall.
- c. To receive a report from Cllr Scimone on the February Community Breakfast.
- d. To receive a report from the 'in bloom' project team on the spring planting scheme and tidy up. To note that the entrance to the Rec and road alongside has been cleared of leaves at a cost of £400.
- e. Deferred from the last meeting - Cllr Fairhead had suggested that, within Rushmoor, some village improvements could be made, i.e. beautification to be investigated. He and Cllr Andrews were to explore some possibilities beginning with a new location for the Rushmoor entrance sign which is currently covered over. To receive a report.

14. Annual Assembly –Wednesday 12th April 2017

To agree a revised format and agenda for the meeting as discussed at Council meetings on 23 Nov 2016 and 18 Jan 2017, and the roles to be played by Councillors in facilitating the evening.

15. Staffing Matters

- a. To note that Stephanie Spence, Administrative Assistant, has handed in her notice and will leave at the end of March.
- b. Surrey County Council has completed an Actuarial Valuation as at 31 March 2016. The outcome of this for Frensham Parish Council will result in an annual saving on the superannuation fund of approximately £3,286. The calculations, percentages and contribution rates etc are complex and may be seen outside the meeting.

16. Items for the next agenda

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Meeting ended at:

Next Planning Meeting Wednesday 22nd March 2017 at 7.30pm. Parish Office

ANNUAL ASSEMBLY WED 12TH APRIL 2017 7.30PM MARINDIN HALL

NEXT COUNCIL MEETING Wednesday 17th May 2017 AT 7.30PM PARISH OFFICE