

FRENSHAM PARISH COUNCIL - AGENDA

For the Annual Parish Council Meeting to be held in the Council Offices on
Wednesday 17th May 2017 at 7.30pm.

Distribution

Parish Councillors	Borough Councillors
Surrey Councillor	Parish notice boards
Farnham Herald	Parish Magazine
Colin Hall CPRE	St Mary's Vicar
Ranger, Frensham Country Park	Village shop

Apologies

Mr Steven Lugg, Chief Executive Officer of HAPTC (Hampshire Association of Local Councils) will give an overview of what it means to become an associate member of the organisation.

1. Disclosure of Pecuniary and Other Interests.

To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)

2. Announcements from the Chairman

3. Approval of Minutes of 15th March and 10th May 2017 and sign.

4. Election of a Chairman and Sign Declaration

5. Election of a Vice-Chairman

6. Membership of Committees (All members are invited to all committees, which the Clerk also attends.)

a. **Planning , Environment and Highways Committee**

b. **Recreation Ground and Pavilion Committee**

c. **Finance Committee**

d. Proposals for co-option to Committees.

7. Other appointments:

a. CPRE	Colin Hall
b. Website	Sue Green
c. Police Liaison/Neighbourhood Watch	Pam Shipp
d. Church Charity	Chairman/Clerk
e. Alice Holt Community Forum	CLlr Dick Beales
f. River Wey Trust	

8. Questions from Members of the Public

9. Reports : Police, Surrey County Councillor and Waverley Borough Councillors

10. Approval of cheques drawn and sign and Financial Matters

- a. To approve and sign list of cheques drawn for April 2017.
 - i. Note any S.137 payments as per cheque schedule.
- b. To note the accounts 2016/17 to 31st March 2017. To be tabled.
- c. To note any comments made by Internal Auditor, if available. The External Audit begins 15th May 2017.
- d. To note the updated Budget 17/18 – following end of year it was prudent to review the Budget with all figures now being available, therefore the Chairman, Cllr Bleach, Cllr Morgan and Mr Davis confirmed the amendments. To be tabled.
- e. At the last meeting it was agreed to consider whether to join an Association of Town & Parish Councils. We have had a representative from Surrey & Sussex Association and this evening from Hampshire Association. To discuss the options.

11. Planning, Environment & Highways Committee

- a. To confirm and sign the Minutes of the meetings held on 22nd March, 19th April and 10th May 2017 (*previously circulated*) and all recommendations contained therein.

12. Recreation Ground and Pavilion Committee - Hollowdene Users Group (HUG)

- a. To confirm and sign the Minutes and all recommendation contained therein from the meeting held on 29th March 2017 (*previously circulated*)
- b. To note the first meeting of the 'Long Term Strategy Group' was held on Thursday 11th May 2017 at 7.30pm.
- c. Tree matters – following a meeting between Cllr Beales and Mr Swann concerning the Lime trees on the eastern boundary of Hollowdene Recreation ground.
To consider options.
- d. Next Committee Meeting to be held on Wednesday 27th September 2017 at 7.30pm.
- e. A Conditions Survey and report has been undertaken for the outside of the pavilion and tractor shed. To agree the quotation relating to the works scheduled.

13. Phone box project

Red Phone Boxes – Cllr Fairhead.

14. Shortfield Common

- a. The Old Chapel - Access over Shortfield Common. Negotiations between Grillo LLP and the developers are nearing completion; the next stage will be legal agreements. To approve the appointment of Mr Anthony Garcia-Deleito of Barlow Robbins Solicitors in Godalming, to act on Frensham Parish Council's behalf in obtaining the best covenant for the community.

15. Community Issues

- a. Frensham Village Lunch – 24th May 2017 midday. All welcome.
- b. The Parish Council stall at the Frensham Fayre has now been allocated and a tent booked. Councillors to agree the display and manning of the stall. A coordinated approach is required to be agreed led by Cllr Andrews.
- c. Report from Cllr Scimone on the Community Breakfast.
- d. Report from the 'in bloom' project team.

16. Councillors / Representatives attendance at meetings/seminars/consultations etc.

17. Annual Assembly 12th April 2017

To consider outcomes arising from the meeting and appraise the evenings topics.

18. Press releases/publicity and Website www.frensham-pc.gov.uk

News, updating and deleting required to keep the website 'fresh'.

19. Staffing Matters

Following the last meeting Mrs Rachel Audsley has been appointed as Administrative Assistant to the Parish Council from 1st April 2017 on the same terms as the previous assistant.

20. Items for the next agenda

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Questions from the Public.

Meeting ended at:

Next Planning Meeting Wednesday 31st May 2017 at 7.30pm. Parish Office

NEXT COUNCIL MEETING Wednesday 19th July 2017 AT 7.30PM PARISH OFFICE