

## FRENSHAM PARISH COUNCIL - AGENDA

For the Parish Council Meeting to be held in the Council Offices on  
Wednesday 29<sup>th</sup> November 2017 at 7.00pm.

### Distribution

|                               |                      |
|-------------------------------|----------------------|
| Parish Councillors            | Borough Councillors  |
| Surrey Councillor             | Parish notice boards |
| Farnham Herald                | Parish Magazine      |
| Colin Hall CPRE               | St Mary's Vicar      |
| Ranger, Frensham Country Park | Village shop         |

### **Apologies for absence**

#### **1. Disclosure of Pecuniary and Other Interests.**

To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)

#### **2. Announcements from the Chairman.**

#### **3. Approval of Minutes of 20<sup>th</sup> September 2017 and sign.**

#### **4. Questions from Members of the Public.**

#### **5. Reports: Police, Surrey County Councillor and Waverley Borough Councillors.**

#### **6. Democratic and Electoral Matters**

- a. To receive Cllr David Fairhead's letter of resignation from the Council effective from 17<sup>th</sup> January 2018.
- b. In view of Cllr Fairhead's forthcoming resignation as a Councillor, Council accepts his kind offer to continue to lead on the Phone Box Project on its behalf for as long as he considers it necessary and/or is able to do so.
- c. To consider two matters as detailed in the attached document on the question of increasing the number of councillors and changing the name of the council.

#### **7. Approval of cheques drawn and sign and financial matters**

- a. To approve and sign list of cheques drawn for September and October 2017.
  - i. Note any S.137 payments as per cheque schedule.
- b. To note the Parish Council accounts for the seven months to 31<sup>st</sup> October 2017 to be presented and noted.
- c. To note receipt of a cheque from Surrey County Council of £2,000 as a contribution towards "wet pour" for the roundabout.
- d. To approve proposed computer system upgrade and maintenance expenditure, summary attached.

#### **8. Budget Proposals 2018/2019**

- a. To confirm the Minutes of the meeting held on the 18<sup>th</sup> October and 1<sup>st</sup> November 2017 (*previously circulated*) and recommendations contained therein.
- b. To approve the draft Budget 2018/2019 as submitted and accepted by the Finance committee on 1<sup>st</sup> November 2017.

**9. Recommendations from the Finance Committee**

- a. That the Council appoint a working party to develop a scheme, consider the options and understand the funding requirements to manage the trees owned by the Parish Council.
- b. That the Council appoints a working party to identify, detail and cost a Rushmoor Improvement Project
- c. That the Recreation committee review the use of the facilities by the clubs and the cost of maintaining them, prior to considering any alterations to the current procedure for setting licence fees.
- d. That the Council should consider whether the subsidy provided to the village shop, in the form of below-market rent, should be confirmed or adjusted

**10. Approval of Precept 2018 / 2019**

- a. To approve the Precept in accordance with the Minutes of the Finance & Budget Committee held on 1<sup>st</sup> November 2017 (Minutes previously circulated )

**11. Planning, Environment & Highways Committee**

- a. To confirm and sign the Minutes of the meetings held on 4<sup>th</sup> and 25<sup>th</sup> October and 22<sup>nd</sup> November 2017 (*previously circulated*) and all recommendations contained therein.

**12. Recreation Ground and Pavilion Committee - Hollowdene Users Group (HUG)**

- a. To note the HUG meeting notes which was held on Wednesday 11<sup>th</sup> October 2017 at 7.30pm.
- b. To reinstate the Recreation Ground Committee, appoint members and original Terms of Reference to be confirmed.

**13. Phone box project**

Red Phone Boxes – update on progress from Cllr Fairhead and coverage of the Big Opening Event on 28<sup>th</sup> October 2017. To note the current budget.

**14. Shortfield Common**

- a. The Old Chapel – Access over Shortfield Common. To note that negotiations are continuing between Grillo LLP with Mr Anthony Garcia-Deleito of Barlow Robbins Solicitors in Godalming, acting on Frensham Parish Council’s behalf in obtaining the best covenant for the community.

**15. Councillors’ / Representatives’ attendance at meetings/seminars/consultations etc.**

- a. To note that the Vice-Chairman represented the Council and laid the two parish poppy wreaths on 12<sup>th</sup> November 2017.
- b. To note that the Chairman attended the Towns & Parishes Meeting on Monday 25<sup>th</sup> September 2017 at 7pm.
- c. To note that The Vice Chairman and Cllr Bleach attended C.Cllr Harmer’s chairman’s group on 7<sup>th</sup> November 2017
- d. To note that the Chairman and the Clerk attended a meeting of St. Mary’s Parochial Charitable Trust on 30<sup>th</sup> October 2017.

**16. Hampshire Association of Local Councils (HALC)**

- a. The Director of the Hampshire Association of Local Councils, Mr Steven Lugg, gave a free 2-hour introductory training session to the council.
- b. The admin assistant will be attending three courses on various subjects in the New Year. Cllr Bleach attended a HALC workshop about the new external audit regime, in October.

**17. Meetings Timetable 2018/19**

To note the timetable of meetings of the Parish Council 2018/19 – *attached*

**18. Chairman's New Year reception (Thursday 11<sup>th</sup> January 2018)**

To note the date for the reception and consider the format.

**19. Annual Assembly –Wednesday 18<sup>th</sup> April 2018**

To consider format and speaker(s) for the above.

**20. Items for the next agenda**

**Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.**

Meeting ended at:

Next Planning Meeting Wednesday **20<sup>th</sup> December 2017 at 7.30pm.** Parish Office

NEXT COUNCIL MEETING **Wednesday 17<sup>th</sup> January 2018 AT 7.30PM** PARISH OFFICE