

## FRENSHAM PARISH COUNCIL - AGENDA

For the Annual Parish Council Meeting to be held in the Council Offices on  
Wednesday 16<sup>th</sup> May 2018 at 7.30pm.

### Distribution

Parish Councillors	Borough Councillors
Surrey Councillor	Parish notice boards
Farnham Herald	Parish Magazine
Colin Hall CPRE	St Mary's Vicar
Ranger, Frensham Country Park	Village shop

### **Apologies**

#### **1. Disclosure of Pecuniary and Other Interests.**

To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)

#### **2. Announcements from the Chairman**

#### **3. Approval of Minutes of 14<sup>th</sup> March 2018 and sign.**

#### **4. Election of a Chairman and Sign Declaration**

#### **5. Election of a Vice-Chairman**

#### **6. To receive Mr Laurence Dawkin-Jones' signed Declaration of Acceptance.**

#### **7. Council to adopt model Standing Orders as revised by NALC 2018.**

Document circulated to all members.

#### **8. Membership of Committees**

##### **a. Planning , Environment and Highways Committee**

##### **b. Open Spaces Committee**

##### **c. Finance Committee**

##### **d. Proposals for appointment of non-councillors to Committees.**

#### **9. Other appointments:**

a. CPRE	Colin Hall
b. Website	Sue Green
c. Police Liaison/Neighbourhood Watch	Pam Shipp
d. Frensham Parochial Charitable Trust	Chairman/Clerk
e. Alice Holt Community Forum	Cllr Dick Beales
f. River Wey Trust	Cllr Bleach

#### **10. Questions from Members of the Public**

#### **11. Reports : Surrey County Councillor and Waverley Borough Councillors**

**12. Finance Committee**

- a. To confirm and sign the Minutes of the meeting held on 9<sup>th</sup> May 2018 (*previously circulated*) and all recommendations contained therein, including approval of the terms of reference for the Finance Committee and Staffing Sub-committee, approval of the amended Financial Regulations of the Council and approval of the schedules required for the year-end audits (the risk analysis, the asset register, and the review of the effectiveness of internal controls).
- b. To approve and sign list of cheques and other payment for March 2018.
- c. To note any S.137 payments as per cheque schedule.
- d. To note the accounts 2017/18 to 31<sup>st</sup> March 2017.
- e. To review and if appropriate, approve and sign the Annual Governance Statement to be included in the Annual Governance and Accountability Return for the year ended 31<sup>st</sup> March 2018.
- f. To review and if appropriate, approve and sign the Accounting Statements 2017/18 to be included in the Annual Governance and Accountability Return for the year ended 31<sup>st</sup> March 2018.

**13. Planning, Environment & Highways Committee.**

To confirm and sign the Minutes of the meetings held on 21<sup>st</sup> March, 10<sup>th</sup> April and 2<sup>nd</sup> May 2018 (*previously circulated*) and all recommendations contained therein.

**14. Open Spaces Committee.**

To confirm and sign the Minutes and all recommendation contained therein from the first meeting of the Open Spaces Committee held on 1<sup>st</sup> May 2018 (*previously circulated*).

**15. General Data Protection Regulation (GDPR)**

Report by Cllr Beales on actions taken to date. To agree how and by whom the matter is to be further progressed.

**16. Councillors' attendance at meetings/seminars/consultations/training courses etc.**

- a. Frensham Common Users Group - 6<sup>th</sup> April at Frensham Pond Sailing Club. (Cllrs Scimone and Beales)
- b. GDPR workshop (Surrey Community Action) – 19<sup>th</sup> April at East Horsley. (Cllr Beales)
- c. Alice Holt Community Forum Spring Meeting – 20<sup>th</sup> April at Alice Holt Visitor Centre. (Cllr Beales)

**17. Annual Assembly 18<sup>th</sup> April 2018**

To consider any matters arising from the meeting and appraise the evenings topics.

**18. Items for the next agenda**

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting, in accordance with Standing Orders.

**Meeting ended at:**

**Next Planning Meeting Wednesday 23<sup>rd</sup> May 2018 at 7.30pm. Parish Office**

**NEXT COUNCIL MEETING Wednesday 11<sup>th</sup> July 2018 AT 7.30PM PARISH OFFICE**