

## FRENSHAM PARISH COUNCIL - AGENDA

For the Parish Council Meeting to be held in the Council Offices on  
Wednesday 21<sup>st</sup> November 2018 at 7.30pm.

### Distribution

|                               |                      |
|-------------------------------|----------------------|
| Parish Councillors            | Borough Councillors  |
| Surrey Councillor             | Parish notice boards |
| Farnham Herald                | Parish Magazine      |
| Colin Hall CPRE               | St Mary's Vicar      |
| Ranger, Frensham Country Park | Village shop         |

### Apologies

#### 1. Disclosure of Pecuniary and Other Interests.

To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)

#### 2. Announcements from the Chairman

#### 3. Approval of Minutes of 19<sup>th</sup> September 2018 and sign.

#### 4. Questions from Members of the Public

#### 5. Reports : Police, Surrey County Councillor and Waverley Borough Councillors

#### 6. Financial Matters

- a. To approve and sign list of cheques drawn for September & October 2018.
  - i. Note any S.137 payments as per cheque schedule.
- b. To note the accounts 2018/19 to 31<sup>st</sup> October 2018. Circulated

#### 7. Finance Committee

To confirm and sign the Minutes of the meetings held on 24<sup>th</sup> October & 7<sup>th</sup> November 2018 (*previously circulated*) and all recommendations contained therein.

#### Recommendations from the Finance Committee:-

#### 8. Approval of Budget 2019/20 (Finance Committee)

To approve the draft Budget 2019/2020 as submitted and accepted by the Finance committee on 24<sup>th</sup> October and 7<sup>th</sup> November 2018.

#### 9. Approval of Precept 2019/2020 (Finance Committee)

To approve the Precept for 2019/2020 in accordance with the Minutes of the Finance Committee held on 24<sup>th</sup> October and 7<sup>th</sup> November 2018 (*previously circulated*)

#### 10. Planning, Environment & Highways Committee

To confirm and sign the Minutes of the meetings held on 26<sup>th</sup> September and 17 October 2018 (*previously circulated*) and all recommendations contained therein.

**11. Open Spaces Committee**

- a. To confirm and sign the Minutes of the meeting held on 3<sup>rd</sup> October 2018 (*previously circulated*) and all recommendations contained therein.
- b. To receive an update regarding the tenders received for the outside maintenance contract (OS44/18 b refers).

**12. Phone box project**

To note the current financial position to date - £614.97. The lights in St Mary's box have been installed which completes the job.

**13. Rushmoor Project**

To receive an update from Cllr Morgan on this item, this was deferred at the last council meeting.

**14. Council Policies & GDPR**

- a. To adopt the Media & Communications Policy (*previously circulated*).
- b. Cllr Beales to provide an update on progress with implementation of GDPR requirements.

**15. Community Issues**

- a. To note that a successful litter pick, led by Sean Willis, was undertaken on 20<sup>th</sup> October 2018.
- b. Bulb planting 22<sup>nd</sup> October 2018 with Squires garden centre and 10<sup>th</sup> November with Cllr Scimone at the War Memorial.

**16. Councillors / Representatives attendance at meetings/seminars/consultations etc.**

- a. To note that the Chairman and Vice-chairman represented the Parish Council at ceremonies on Remembrance Day on 11<sup>th</sup> November 2018, and laid wreaths at the War Memorial and at the British Legion.
- b. The Chairman and Clerk (Trustees) attended Frensham Parochial Charity Trust AGM on 29<sup>th</sup> October 2018 on behalf of the Council.

**17. Press releases/publicity and Website [www.frensham-pc.gov.uk](http://www.frensham-pc.gov.uk)**

- a. To discuss and agree the protocol for the website concerning the display of council agendas and minutes together with committee agendas and minutes.
- b. To receive any updates from the three committee chairmen with Cllr Bleach as the overall contents manager, as agreed at the last council meeting.

**18. Meetings Timetable 2019/20**

To approve the timetable of meetings of the Parish Council 2019/20 – *attached*

**19. Chairman's New Year reception (Thursday 10<sup>th</sup> January 2019 - proposed)**

To consider the date for the reception and format.

**20. Annual Assembly –Wednesday 17<sup>th</sup> April 2019**

To consider format and speaker(s) for the above Assembly.

**21. Exclusion of press and public**

**Council to resolve under the Public Bodies (Admission to Meetings) Act 1960 (s.1), on a motion of the Chairman, that the press and public be excluded from the meeting during the consideration of the following agenda items because of the confidential nature of the business to be transacted.**

**22. Staffing Sub-Committee – Confidential item (see separate Minutes)**

(See confidential agenda item – circulated separately)

**23. Items for the next agenda**

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

**Meeting ended at:**

**Next Planning Meeting Wednesday 28<sup>th</sup> November 2018 at 7.30pm. Parish Office.**

**Next Open Spaces Committee Meeting Wednesday 16<sup>th</sup> January 2019 at 7.30pm. Parish Office**

**NEXT COUNCIL MEETING Wednesday 23<sup>rd</sup> January 2019 AT 7.30pm. Parish Office.**