

FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in Marindin Hall on Wednesday
11th July 2012 at 7.30pm.

Present

- | | |
|------------------------------|------------------------------|
| * Cllr Millerchip (Chairman) | * Cllr Reece (Vice-Chairman) |
| * Cllr Davis | * Cllr Beales |
| * Cllr Morgan | * Cllr Fairhead |
| * Cllr Segar | * Mrs Shipton (Clerk) |

* = present a = apologies received

Apologies-CCllr Harmer,BCllrs Adams, & Anderson-Payne, Rev Walker and PSCO J Francis

17/12 Disclosure of Pecuniary and other Interests.

- No members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2007.
- A new Code of Conduct is being prepared by Waverley BC which Members will be asked to sign and disclose as before. A Meeting to outline the changes will be held at Waverley on 23 July 7pm Chair and Clerk to attend.

18/12 Approve minutes

Minutes of the Meeting of the 9th May 2012 having been circulated prior to the meeting were approved and signed.

19/12 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

PSCO John Francis – apologies no report
C.Cllr David Harmer – apologies no report
B.Bllrs Adams & Andersen-Payne – apologies no report

20/12 Members Appointments

- Agreed** to accept and adopt Terms of Reference for all appointments.
Attached to Record Minutes and added to Standing Orders
- All appointments confirmed and Committee membership **Agreed** as noted below.

Chairman - Cllr Millerchip Vice – Chairman – Cllr Reece

Members Committee Appointments- (all members invited - the Clerk to attend)

Planning – Cllr Davis (Chair) Beales (Vice-Chair) Millerchip, Reece and Segar.

Parish Office Management Committee – Cllr Millerchip, Davis and Beales

Recreation Ground and Pavilion Committee – Cllr Millerchip, Beales and Davis

Finance Committee – Cllr Davis, Millerchip and Reece.

Strategy and Policy Committee – Cllr Millerchip to invite all members.

Members Appointments

- | | |
|---|-------------------------|
| a. Red Telephone Box Project Leader | <u>2012</u>
Fairhead |
| b. Willets Heath Management Company rep.
(Cllr Davis assisting in financial matters) | Chairman/Clerk |

- c. Footpath Representative Beales
- d. Village Design Statement/Neighbourhood Planning W/P Reece/ Millerchip/Beales
- e. Newsletter Editor & Press releases/publicity Reece/Davis as Editor
- f. Website Management Sue Green Manager/Millerchip/Beales
- g. Playground Working Team Reece/Segar
- h. Shortfield Common Management Millerchip/Segar/Beales
- i. Environmental / conservation monitor Davis/Beales
- j. Emergency Coordinators Millerchip/Segar/Davis/Fairhead

Appointment to outside organisations

2012

- a. CPRE Colin Hall
- b. Police Liaison/Neighbourhood Watch Segar/Reece
- c. Frensham Village Shop Davis /Millerchip as reserve
- d. Church Charity (Appointed for 4 years in 2008) Chairman/Clerk
- e. Local Committee (Waverley): Haslemere and Western Villages Transportation Task Group. Davis/Millerchip as Reserve
- f. Frensham Common Liaison & Users Group Davis/Beales

21/12 Finance Committee

- a. **As available prior to the meeting the cheques for April & May 2012 were approved and signed.**
- b. Members noted the current budget 2012/13 to 31st May 2012.
 - a. No S.137 payments.
- c. **Agreed** to extend the time for Resolution 61/10 iii as agreed until next meeting on 12th Sept. 2012. The Management Team were tasked to finalise the office expenditure.
- d. Noted the date of the external audit 2011/12 as being 18th June 2012. Completion pending

22/12 Planning Committee

- a. Cllrs noted the Planning Committee Minutes, as previously circulated.
- b. Agreed that Cllr Davis write to Planning Appeals concerning the land at Summerhill Lane.
- c. Agreed that Cllr Morgan inform Waverley BC that Frensham PC will view applications via the computer projected onto screen, provided that WBC supply the equipment to the specification of Cllr Fairhead not less than HD standard. Cllrs Morgan and Fairhead to liaise regarding the specification required.
- d. WA12/1212 – Keepers Field, Frensham Road, Frensham
Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension.
Given the previous extensions on this site, we consider the proposal to be overdevelopment and are concerned that this application may result in taking the property extensions over the 40% Guidelines.

23/12 Recreation Ground & Pavilion Committee

- a. Hollowdene Recreation Ground –
 - i. Rospa Inspection 2012 June. Report available. Playground Team to review and action.
 - ii. Car parking problems spilling on to the Rec. **Agreed** to install a drop down barrier in the first instance and monitor parking issues with FCC.
 - iii. **Agreed** to permit tree work on the Rec to be undertaken by neighbouring owner
- b. Sports Clubs –
 - i. **Agreed** Cricket Minutes of a meeting held with FCC. Item 9a new extension & patio noted awaiting detailed proposal. 9b grass cutting noted awaiting detailed proposal, 9c noted subject to planning permission and provisos. *attached to Record Minutes*.
 - ii. **Agreed** Football Minutes of a meeting held between 3 prospective football clubs. Item 11 Approval of Council granted with provisos of satisfactory confirmation of 11b and 11c - *attached Record Minutes*
 - iii. Agreed peppercorn Sports rental charges for 2012 be £75 per annum with Clubs taking responsibility for recreation and pavilion areas as agreed.

24/12 Parish Office Management Committee

- a. Flag pole installed – 3 flags available (£150) as agreed March 2012 76/11 iii Cllr Beales and the Clerk to investigate the possibility of a ‘Local Frensham Flag’
- b. Cupboard installed as agreed March 2012 77/11 ii
- c. Cllr Davis to pursue obtaining the outstanding rates bill for the building.
- d. Cllrs Millerchip and Davis to arrange final handover meeting with Arcadia.
- e. Cllr Davis to finalise Willets Heath financial set-up records and account etc.

25/12 Strategy & Policy Committee

Cllr Millerchip to arrange the first meeting all members invited in the first instance.

26/12 Rushmoor Community

- a. Cllr Fairhead gave an update on the progress of the 3 Red Phone Boxes Renovation Project. St Mary’s box only has 1 volunteer, Legion has not yet begun and Rushmoor has a few more volunteers. More are needed - all Cllrs to try and enlist willing locals. An electrical 13 amp power supply socket in all 3 locations is pending.
- b. Proposed tennis courts between Tilford and Rushmoor. –updates: Planning application is with WBC pending. Fund raising pending. Cllrs Davis and Morgan to discuss future of present site and investigate seeking land for an alternative site.
- c. TARNS- Members considered a request for a grant for general purposes. **Agreed £100**
Cllrs Morgan and Fairhead to encourage explore and pursue further expansion.

27/12 Shortfield Common Management Team & Open Spaces

Shortfield Common –

- a. Members noted the completion of the new garden on Shortfield Common. Additional expenditure is required on minor tree work and tidying surrounds then the Budget will be closed.
- b. Cllrs Beales and Frances Halstead of Surrey Wildlife Trust met and undertook a Habitat Survey of the Common. Report pending. 51 different species of wildflowers and grasses were found including heathers and Gorse which should be encouraged. A grass cutting regime will be suggested to optimise growth and a path cut through the meadow. Team to meet once report has been received.

28/12 Councillor's attendance at meetings/seminars/etc.

- a. Frensham Sailability – 21 June Clerk attended at which the new training boat was launched which FPC contributed to.
- b. Frensham Pond car park meeting - Wed 11 July. Cllrs Beales & Millerchip attended with the Clerk. The main considerations appear to be review of car park charges and designating Bacon Lane as a “Clearway” which may prevent the grid lock on busy hot weekends.

29/12 Newsletter, Press Releases /Publicity- Website www.frensham-pc.gov.uk

- a. Cllrs Millerchip and Beales gave an oral report on the progress of the website which has a new volunteer website Manager, new host and a new site. Work in progress but the site is now live and progressing.
- b. Free news sheet as written by Cllr Reece and edited by Cllr Davis, next edition July/Aug.

30/12 Traffic Calming Issues/Highway matters/Community Issues

SCC Highways update –

- a. Noted that a list of minor & cosmetic highway issues has been forwarded
- b. SCC Western Area Highway Meeting 9 July. Cllrs Millerchip attended and put forward schemes.
- c. Cllr Harmer to update the Council on the agreed Hollybush Lane Scheme.
- d. Cllr Segar to give an update on the Neighbourhood Watch Scheme at the next meeting.

31/12 Items for the Next Agenda

Cllr Fairhead expressed concern regarding speeding motorcyclists from the BOAT onto Sandy Lane – he will contact the Police and urge use of speed gun.

Cllr Fairhead and local residents are concerned at the speeding traffic on the Rushmoor straight. Cllrs Fairhead and Morgan to discuss and decide the most appropriate means to slow down the traffic. To present the proposal at the next Council meeting in September and to take it forward to SCC Waverley meeting.

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Question from the public.

Signed.....Dated.....

Meeting ended at: 10 pm

Next Planning Meeting Wed. 8th August 2012 at 2.30pm

NEXT COUNCIL MEETING Wed. 12th September 2012 AT 7.30PM