

FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in Parish Office on Wednesday
16th January 2013 at 7.30pm.

Present

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| * Cllr Millerchip (Chairman) | * Cllr Reece (Vice-Chairman) |
| * Cllr Davis | * Cllr Beales |
| Cllr Morgan | * Cllr Fairhead |
| a Cllr Segar | * Mrs Shipton (Clerk) |

* = present **a** = apologies received

Also present C.Cllr David Harmer, PCSO John Francis and Mr Guy Olden.

Fiona Wragge-Morley Chair of Tilford and Rushmoor Tennis Club gave the Council an update on the formation of the club and courts. The Councillors were thanked for their assistance in the formation of the proposed club, especially Mike for undertaking the plans. Permission has been formally granted but the Parish Council as Trustees have not signed the lease. The local communities provide much support and raised approx. £9,000 to date. Support also from All Saints School who will use the courts due to lack of playing facilities. The buffer zone surrounding the courts will be environmentally planted and sculpture placed. Currently there are 100 members of which 35 are Rushmoor residents. The Chairman and Council congratulated her for her dedicated and persistent work on this difficult project.

63/12 Disclosure of Pecuniary and other Interests.

- a. No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.
- b. **Agreed** that the Clerk gives approval to grant a general Dispensations DPI (Disclosable Pecuniary Interest) to all councillors to speak and vote on the Precept setting process - following the advice received from Waverley BC.

64/12 Approve minutes

Minutes of the Meeting of the 14th November 2012 having been circulated prior to the meeting were approved and signed.

65/12 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

PSCO John Francis reported:

- All Cllrs will get his annual theft report emailed
- Recent theft from outbuildings and lead from the Church roof.
- Undertaken speed checks on A287 and parking issues at the school
- Rushmoor Lakes stolen Carp.
- Parking on waste land at Rushmoor causing problems – Waverley to be informed

C.Cllr David Harmer reported :

- Local allocation to be considered for Frensham joint project - noticeboard.
- St Mary's school proposed drop-off / pick-up parking area pending
- SCC Elections 2 May 2013

66/12 Finance Committee

- a. **Available for perusal prior to the meeting the cheques for November and December 2012 were approved and signed.**
- b. Members noted the current budget 2012/13 to 31st December 2012. Refund of rates due.
 - a. Legion Poppy Wreath S.137 payments.
- c. Members noted that the Marindin Hall will not require the allocated monies of £1,000 from Frensham PC, a sponsor has provided the balance of funding necessary.

67/12 Planning and Highways Committee

- a. The Minutes and all Recommendations contained therein, of the meetings held on 5th December 2012 and 9th January 2013 were Confirmed and Approved.
- b. Access over the Common – Request from a landowner to have new access over the Shortfield Common. Mr Russell Goulding, representing Messrs Poulsons, attended the last planning meeting to request and discuss obtaining a right of access across Shortfield Common. The Committee discussed the request and noted numerous issues: access limited, no lighting, no hard landscaping of drive, change of the landscape, level of financial agreement, planning and possible opening up of the area to development. Cllr Millerchip to seek professional advice on the issues of concern.
It was Agreed that a special meeting of the Planning Committee be held to discuss this matter only on Wednesday 30th January at 4pm.
- c. Invitation for a Waverley Enforcement Officer to attend our planning meeting – Planning Committee Members formulated some questions for the Officer : Northside update, Puddlewood update, update on the present position concerning Permitted Development easements on planning and parking problems on the Rushmoor Straight.
Pending response from Waverley suggested Wed. 6 Feb at 2.30pm.
- d. SCC Highways Walkabout Wednesday 23 January at 10am. KLS and LD (subsequently cancelled new date to be arranged)

68/12 Recreation Ground & Pavilion Committee

- a. The Minutes and all Recommendations contained therein, of the meeting held on 28th Nov 2012 were Confirmed and Approved.
- b. Sports Clubs
Cricket Club – update relating to the proposed erection of a shed on Hollowdene. It was Agreed that the Recreation committee refuse the shed permission as there is no requirement for them to store gang mowers; notify FCC.
- c. Grass Cutting Contract 2013
Members reviewed the 3 quotations, noting Councillor Recommendations, FCC requirements and taking account of financial implications. It was **Agreed** to accept :
Pan for all rough cut areas, hedges and common.
Norris and Gardiner for all gang-mowing.
Full contract details attached to Record Minutes.
- d. General Tree Work
Members were advised of the need for tree work within FPC owned area. It was **Agreed** to accept Mr I Baldwin's quotation for some remedial tree work in Hollowdene @ £420 and a tree safety survey @ £250. Further tree work will be necessary within the Hollowdene and Shortfield Common.

69/12 Parish Office Management Committee

The Minutes and all recommendations contained therein, of the meeting held on 3rd October 2012 were confirmed and approved

Minute OM 12/12 Forward Planning –

***Forward Planning** –kitchen working arrangements for the future - Cllr Millerchip explained the scheme and reasoning. This has been previously discussed and this committee agreed the scheme in principle and requests permission of Council. Mr Olden to prepare a scheme with outline costs, to find contractors and oversee the project Budget allocation previously agreed of £6,000 in principle towards modifications to the kitchen. To seek agreement and confirmation of Council on 16th Jan 2013.*

It was **Agreed** to proceed forward within the agreed Budget 2013/14 of £6,000.
Mr G Olden to draw plans and cost the job. To present the scheme following planning on 6th Feb 2013.

70/12 Strategy & Policy Committee

The Chairman will arrange the next meeting after April.

71/12 Rushmoor Community

- a. Cllr Fairhead to liaise with the Clerk to organise the refurbishment of the boxes. DF to order more paint and make grant applications. Mr G Olden agreed to draw up schedule of works for the 3 boxes. Electricity to be installed as previously agreed as a cost of £650 approx. (Minute 55/12 a refers) Work to proceed within the Budget.
- b. Proposed Tilford and Rushmoor tennis courts. The lease is due to be signed by Tilford PC as Trustees and fund raising is progressing. Talk at the beginning of the meeting,

72/12 Shortfield Common Management Team and Open Spaces

Cllr Beales to draft a management plan for Shortfield Common following last year's botanical surveys and to invite residents to subscribe to a longer-term vision for the Common, working together with the Council. RB to write to the residents of Gorse Cottages concerning the encroachment of vehicles onto the Common and consequent impacts on the grass verge. Unless residents can propose an alternative solution, Council to revisit its earlier (Jul 2011) proposal to install protective wooden posts.

73/12 Councillor's attendance at meetings/seminars/etc.

- a. Waverley BC Meeting 15th January 7pm.
- b. MM KLS attended Parochial Church Charity Nov.
- c. MM KS to attend Marindin Hall 1 Feb Project Completion.
- d. RB attended Frensham Common Users Group in Dec.

74/12 Newsletter, Press Releases /Publicity- Website www.frensham-pc.gov.uk

Cllr Millerchip and Beales with Mrs Sue Green are continuing to add items to the website. Members were asked to send their brief biographical details (max 150 words) of themselves which will be attached to photographs of the councillors; and also anything of interest for the website and the Parish Magazine.

75/12 Community Issues

- a. Neighbourhood Watch update – deferred.
- b. Frensham Royal British Legion – following FPC agreement to allocate partnership grant funding - note that a formal application for 2013 is expected at the next Council meeting.
- c. Emergency Co-ordination Team – it was agreed to hold an update team meeting between volunteers and Councillors on 11th February 2013. Cllrs Millerchip, Segar, Davis and Fairhead.

76/12 Annual Assembly – Wednesday 10th April 2013

It was agreed to ask the Ranger at Frensham Pond, Steve Webster if he would consider giving a talk at the Annual Assembly. (Subsequently agreed)

77/12 Items for the Next Agenda

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Question from the public.

Signed.....Dated.....

Meeting ended at: 9.45 pm

Planning concerning access Wed. 30th January 2013 at 4pm Parish Office.

Next Planning & Highways Meeting Wed. 6th February 2013 at 2.30pm Parish Office

Next Parish Office Management Meeting following Planning & Highways 6th Feb.

NEXT COUNCIL MEETING Wed. 13th March 2013 at 7.30PM PARISH OFFICE