

FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in Parish Office on Wednesday
20th March 2013 at 7.30pm.

Present

a Cllr Millerchip (Chairman)	* Cllr Reece (Vice-Chairman)
* Cllr Davis	* Cllr Beales
a Cllr Morgan	* Cllr Fairhead
Vacancy	* Mrs Shipton (Clerk)

* = present **a** = apologies received

Also present C.Cllr David Harmer PCSO John Francis

Cllr Reece took the chair due to the absence of Cllr Millerchip

Mary Segar's resignation was received with immediate effect (dated 8 March 2013)

78/12 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

79/12 Approve minutes

Minutes of the Meeting of the 16th January 2013 having been circulated prior to the meeting were approved and signed.

80/12 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

PSCO John Francis reported:

- All Cllrs will get his theft report emailed
- Recent thefts from outbuildings , farms and garden centre
- Theft of a vehicle, arson of a bin and criminal damage

C.Cllr David Harmer reported :

- Local allocation funding approved for noticeboard £500 and 2 signposts £975.
- SCC Elections 2 May 2013
- Update on Superfast Broadband – expected completion for Surrey by end 2014. Upgrade to 80mg. Additional funds set aside for remote areas.
- Surrey Switch & Save co=-op electricity scheme. Registration of interest by 8 April
- Highways are investing in renewing road surfaces whilst interest rates are low – 5 year plan Project Horizon. Hyde Lane will be in the first year projects for Western villages. Surface dressing will continue.
- Planned work by Utility Companies will require a licence, fee and guarantee that the road surface will be put back in good order.
- Pot holes will be repaired within 5 days instead of 24 hours as this was causing fragmented working response.

81/12 Finance Committee

- Available for perusal prior to the meeting the cheques for January and February 2013 were approved and signed.**
- Members noted the current budget 2012/13 to 28th February 2013.
- No S.137 payments.
- No virements and some unspent Budgets will be allocated for spend in 2013/14
- Members were circulated an updated Budget 2013/14 changes shown by *
- A revised Asset Register was approved, changes to the insurance as required from last year's Audit.
- Internal Audit begins 15th April. External Audit date 14 May 2013.

82/12 Planning and Highways Committee

The Minutes and all Recommendations contained therein, of the meetings held on 30th January, 6th February and 6th March 2013 were Confirmed and Approved.

83/12 Recreation Ground & Pavilion Committee

- a. The Minutes and all Recommendations contained therein, of the meeting held on 31st January 2013 were Confirmed and Approved.

Additional matters since the above meeting :

- b. Sports Clubs

Football Clubs – Sunday afternoon team approved to play
Cricket Club – H&S and League requirements has led to the need for replacement of patio /steps. FCC has obtained 3 estimates for the complete job and recommends Aspen. AGREED. Cost £ 5954 inc VAT. Attached to record minutes. Donation agreed.

- c. General Tree Work

Remedial and H&S Tree work undertaken 6 Mar 2013. Tree survey to be undertaken April 2013 Recreation ground and Shortfield Common; as previously agreed.

- d. Playground

Rospa report indicated wear on swing chains (medium risk). Mr C Bonner and Guy Olden considered that rust treatment was adequate at this time. Completed.

- e. Pavilion – Guy Olden FRICS undertook an outside inspection of the Pavilion and made recommendations. AGREED that recommend repairs to be undertaken. Cost to be reported. Attached to record Minutes.

- f. Frensham Fayre – permission Approved to use the Rec 15 June 2013.

84/12 Parish Office Management Committee

The Minutes and all recommendations contained therein, of the meeting held on 6th February 2013 were confirmed and approved

Kitchen improvements update – the scheme is almost completed ahead of schedule and expected below budget. Members enthused and thank Guy Olden for his conscientious hard work and attention to the scheme resulting in a considerable saving to the Council budget.

85/12 Strategy & Policy Committee

The Chairman will arrange the next meeting after April.

86/12 Rushmoor Community

- a. Cllr Fairhead and Guy Olden working together to progress the refurbishment of 3 boxes. Estimate for re-painting approx. £200 per box. AGREED within the Budget. Electricity previously agreed to be deferred until the need for it is proven. Glass to be removed and Cllr Fairhead has prepared a refurbished door for St Mary's box.
- b. Proposed Tilford and Rushmoor tennis courts. The lease is due to be signed by Tilford PC as Trustees and fund raising is progressing.

87/12 Shortfield Common Management Team and Open Spaces

Cllr Beales to draft a management plan for Shortfield Common following last year's botanical surveys and to invite residents to subscribe to a longer-term vision for the Common, working together with the Council. Cllr Beales has written to the residents of Gorse Cottages concerning the encroachment of vehicles onto the Common and consequent impacts on the grass verge. Residents requested to propose an alternative solution to the installation of wooden posts.

RB to write to all residents neighbouring Shortfield Common reminding them that they have a right of access to their property but not a right to park. Within the letter to the Gorse Cottages residents they will be asked to submit their alternatives to bollards by July to ensure protection of the Common and reduce encroachment.

The recycled Parish Noticeboard to be sited in the lay-by near the seat and sub-station in Hamlash Lane beside the Common.

88/12 Councillor's attendance at meetings/seminars/etc.

Waverley Town & Planning Parish Forum – Tuesday 16 April 7pm.MM/RB to attend. Cllr Davis to formulate question for submission liaising with Cllrs Millerchip and Beales.

89/12 Press Releases /Publicity- Website www.frensham-pc.gov.uk

Members reminded to send their brief biographical details (max 150 words) of themselves which will be attached to photographs of the councillors; and also anything of interest for the website and the Parish Magazine. Cllr Fairhead to photograph each Councillor to attach with their biog. (May Meeting). Sue Green has included interesting information on the River Wey. She also reports that visitors to the site are in the region of 80 per day. Cllr Beales will continue to oversee the site.

90/12 Community Issues

- a. Neighbourhood Watch – Pam Shipp has begun an email alert/information circulation system. Rushmoor Councillors to take some new signs to put up, Frensham Councillors to replace existing old ones in the first instance.
- b. Frensham Royal British Legion – a formal grant application has been received outlying current funding, grant applications and requirements. Councillors AGREED that £1,000 to be approved for their upgrade project and disabled access.

Emergency Co-ordination Team – The team meeting notes and all recommendations contained therein, of the meeting held on 11th February 2013 were noted. Cllrs Millerchip, Segar, Beales and Fairhead attended together with volunteers. Various recommendations / suggestions are currently being actioned by various members of the team.

91/12 Annual Assembly – Wednesday 10th April 2013

Steve Webster, the Ranger at Frensham Pond has agreed to speak at the Assembly – “Frensham Common – The Future”
Publicity is underway by Cllr Beales and the Clerk.
Agreed to pay for some modest catering for the event as the Clerk is unable to provide this year.

92/12 Items for the Next Agenda

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Question from the public.

Signed.....Dated.....

Meeting ended at: 9.25 pm

Next Planning & Highways Meeting Wed. 3rd April 2013 at 2.30pm Parish Office

ANNUAL ASSEMBLY WED. 10 APRIL 2013 at 7.30PM with SPEAKER – STEVE WEBSTER - Marindin Hall.

NEXT COUNCIL MEETING Wed. 20th May 2013 at 7.30PM PARISH OFFICE