

## FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in Parish Office on Wednesday  
13<sup>th</sup> November 2013 at 7.30pm.

### Present

- |                              |                               |
|------------------------------|-------------------------------|
| * Cllr Millerchip (Chairman) | * Cllr Beales (Vice-Chairman) |
| * Cllr Davis                 | a Cllr Reece                  |
| a Cllr Morgan                | * Cllr Fairhead               |
| * Cllr McLean                | * Mrs Shipton (Clerk)         |

\* = present a = apologies received

Also present - C.Cllr D Harmer and PCSO John Francis

### 35/13 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

### 36/13 Approve minutes

Minutes of the Meeting of the 28<sup>th</sup> August 2013 having been circulated prior to the meeting were approved and signed.

### 37/13 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

PCSO John Francis – gave some crime statistics for the Parish area, 3 house thefts, 4 other thefts, theft from motors and damage. He mentioned a nuisance dog issue problem at the big pond. He advised that there will be changes to the Neighbourhood Policing. Leaflets available on the property immobilise scheme. The Chairman thanked him for attending.

C.Cllr David Harmer – arranged for a member of SCC staff to come and assist the clerk in making a grant allocation on-line which she thanked him for and said it was most helpful. Next Local Committee 13 Dec Godalming. BT Network is progressing he said Frensham appears well served with green boxes but Rushmoor may need more. The Cycling Strategy completed. He concluded with a discussion and explanation of the parking situation at St. Mary's school which is a difficult issue to resolve.

### 38/13 Finance Committee

- a. **As circulated prior to the meeting the cheques for August, September and October were approved and signed.**
- b. Members noted the budget 2013/14 to 31<sup>st</sup> October 2013.
  - a. No S.137 payments - None.
- c. The Minutes and all Recommendations contained therein, of the meetings held on 9<sup>th</sup> October and 6<sup>th</sup> November were Confirmed and Approved.  
Members approved and adopted the following attachments as referred to in the Minutes and previously circulated:
  - i. Risk Assessment 2013/14
  - ii. Review of Internal Audit Effectiveness 2013/14
  - iii. Update of Asset Register 2013/14
- d. **Agreed** to make a grant of £500 towards the new St Mary's church vestry hall.

### 39/13 Precept requirement 2014/15

Members confirmed the Precept and Budget 2013/14 of £35,000 as Recommended at the Finance Meeting held on 9<sup>th</sup> October and 6<sup>th</sup> November 2013. 2.94% increase on last year.

#### **40/13 Planning & Highways Committee**

The Minutes and all Recommendations contained therein, of the meetings held on 4<sup>th</sup> September, 9<sup>th</sup> October and 6<sup>th</sup> November 2013 were Confirmed and Approved.

Cllr Davis, Chairman of Planning & Highways thanked C.Cllr Harmer for diligently attending these meetings and assisting with advice which all found very helpful.

#### **41/13 Recreation Ground & Pavilion Committee**

The Minutes and all Recommendations contained therein, of the meetings held on 28<sup>th</sup> August 2013 were Confirmed and Approved. Next Meeting 21 November 2013 2.30pm.

#### **42/13 Parish Office Management Committee – No report**

Purchase of projector and associated equipment – update. The original chosen company was not able to fulfil the order therefore another quotation and a different local company has been sought at £ 2,650. Excluding electrical sockets. Members **Agreed** to accept the quotation to expedite the project which has been delayed. The price included installation and full guarantees of work and equipment. Electrical work will be an additional cost to install sockets for the new equipment, also overhead lighting to be checked as it is very dim. The Chairman advised that a new laptop will be required and this will be purchased from Office budget within Financial SO 3.4.

#### **43/13 Strategy & Policy Committee – No report**

#### **44/13 Rushmoor Community**

- a. Cllr Fairhead was pleased to announce that all three telephone boxes have been painted – details on the website, glass yet to be replaced in St Mary's box. He has submitted a Heritage Lottery application for £10k for the installations, full details of the contents in due course but likely to be of a historic nature.
- b. AGM Monday 25<sup>th</sup> November of the Tilford and Rushmoor tennis club Cllr Reece to attend but all invited. Cllr Reece sent a report via the clerk: Recent lottery application for £50k turned down and he will make new applications to a number of bodies for smaller amounts. He asked for financial commitment from FPC, Councillors said that FPC will match Tilford PC funding, within the confines of the Rushmoor Budget, and await Tilford's financial commitment.
- c. Cllr Fairhead asked for consideration for three litter bins for Rushmoor which can also be used as dog waste bins. Agreed in principle pending a final cost and agreed locations plus cost of weekly collection. To be finalised at the January meeting.
- d. Cllr Fairhead and C.Cllr Harmer were pleased to report that the drain at Lowicks has been repaired.

#### **45/13 Shortfield Common Management Team & Open Spaces**

- a. Management issues – Cllrs Beales and Millerchip to meet and discuss with grass contractor the arrangements for removing arisings from the Common as agreed in the contract.
- b. Tree Survey next stage to be undertaken in next year Budget from April 2014.
- c. Rural fingerpost – grant application for crossroads Hamlash Lane Shortfield Common C.Cllr Harmer agreed 50% of £1200 Parish Council **Agreed** balance. Project to commence within current financial year. Members thanked C.Cllr Harmer for his support.

**46/13 Councillor's attendance at meetings/seminars/etc.**

Waverley Towns & Parish Meeting – Mon. 2 Dec – Cllr McLean to attend and report back.

**47/13 Press Releases /Publicity- Website [www.frensham-pc.gov.uk](http://www.frensham-pc.gov.uk)**

- a. Biog of each Councillor on the website – Cllrs Millerchip, Davis and Morgan to write theirs. Chairman to chase.

**48/13 Community Issues**

- a. Remembrance Sunday – the Vice-Chairman laid the poppy wreath at the War Memorial on Sunday 10<sup>th</sup> November 2013. He also attended the Legion.
- b. Frensham Common Users Group – Tues 3<sup>rd</sup> Dec 2013- Cllrs Davis and Beales to attend.
- c. Members considered commemoration of the First World War Centenary. Cllr Fairhead raised some suggestions ie contents of telephone box with local stories, Annual Assembly Speaker on local WW1, trench network on the Common and tidying around the 2 Frensham war memorials. Further discussions see Min 50/13.
- d. Grit bins to be refilled – new bin to be installed at Hammondswood. **Agreed.**
- e. Frensham Village Lunch – 27<sup>th</sup> November 2013 midday. All welcome.
- f. Chairman's New Year reception - date

**49/13 Meetings Timetable 2014/15**

**The timetable of meetings of the Parish Council 2014/15 agreed and circulated - *attached***

**50/13 Annual Assembly –April 2014**

Members considered a Speaker for the above and suggested a historical subject ie war memorial names with a story. Cllr Millerchip to arrange a meeting with Cllr Fairhead, Mr C Webb and Mr C Bonner to discuss the options of a talk and to include discussing with them the installations within the telephone boxes etc.

**51/13 Items for the Next Agenda**

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

**Question from the public.**

None

Signed.....Dated.....

Meeting ended at: 9.10 pm

Next Planning & Highways Meeting **Wed. 4<sup>th</sup> December 2013** Parish Office at 2.30pm

Recreation meeting - Thursday 21<sup>st</sup> November 2013 Parish Office at 2.30pm.

**NEXT COUNCIL MEETING Wed. 15<sup>th</sup> January 2014 AT 7.30PM PARISH OFFICE**