

FRENSHAM PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held in the Parish Office on Wednesday
7th May 2014 at 7.30pm.

Present

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| * Cllr Millerchip (Chairman) | * Cllr Beales (Vice-Chairman) |
| * Cllr Davis | * Cllr Reece |
| * Cllr Morgan | a Cllr Fairhead |
| * Cllr McLean | * Mrs Shipton (Clerk) |

* = present a = apologies received

Also present -CCllr D Harmer,BClrr B Adams, PSCO J Francis and PC A Regan

01/14 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

02/14 Approve minutes

Minutes of the Meeting of the 12th March and 2nd April 2014 having been circulated prior to the meeting were approved and signed.

03/14 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

PSCO John Francis and PC Alex Regan gave a report on crime in the area, which since January 18 reported crimes have been listed. Crime report attached to Record minutes. He advised that leaving valuables in the boot of a car is not safe. Three parking tickets to date have been issued on the new Bond Lane clearway. The Chairman thanked them for their attendance.

C.Cllr David Harmer – he explained that more work and detail is still required to complete the ‘depot ‘car park located in Pond Lane for St Mary’s School. He will be working on a report for SCC concerning flooding which will take up much of his time. SCC highways are investigating with a view to reinstating the footway which has been damaged outside the Mariners Hotel. The flooding by the school is waiting for the drain to be jetted out...

B.Cllr Adams – outlined the TAG aeroplane flight lane issues. Concern was expressed that local councils were unaware of the proposals. The closing date for responding is 12 May any letters should be sent to TAG, CAA and Jeremy Hunt MP.

Cllr Morgan agreed to draft the Parish Councils response and circulate to Members by Friday 9th May 2014.

04/14 Election of Chairman

Cllr Millerchip was nominated by Cllr Davis, seconded by Cllr Beales and was elected to serve as Chairman to Frensham Parish Council for the ensuing Local Government year and duly signed the Declaration and Acceptance of Office.

05/14 Election of Vice-Chairman

Cllr Reece was nominated by Cllr Morgan, seconded by Cllr Beales and was elected to serve as Vice-Chairman to Frensham Parish Council for the ensuing Local Government year.

06/14 Election of Committee Appointments (all members invited - the Clerk to attend)

Planning & Highways – Cllr Davis (Chair) Beales (Vice-Chair) Millerchip and Morgan

Parish Office Management Committee – Cllr Millerchip, Davis, Reece and Beales

Recreation Ground and Play Committee – Cllr Millerchip, Beales, Reece and McLean

Finance Committee – Cllr Davis, Millerchip and Reece

Strategy and Policy Committee – Cllr Millerchip to invite all members.

07/14 Election of Members Appointments

2014

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| a. Red Telephone Box Project Leader | Fairhead |
| b. Willets Heath Management Company rep. | Chairman/Davis |
| c. Footpath Representative | Beales |
| d. Village Design Statement/Neighbourhood Planning W/P | Millerchip/Beales/Davis/Morgan |
| e. Website Management | Sue Green Manager/Beales/Millerchip |
| f. Shortfield Common Management | Millerchip /Beales |
| g. Environmental / conservation monitor | Beales/Davis/Morgan |
| h. Emergency Coordinators | Millerchip/Davis/Fairhead |

08/14 Appointment to outside organisations

2014

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|--|-----------------------------|
| a. CPRE | Colin Hall/Morgan |
| b. Police Liaison/Neighbourhood Watch | Volunteer Team |
| c. Frensham Village Shop | Davis |
| d. Church Charity (Appointed for 4 years in 2008) | Chairman/Clerk |
| e. Local Committee (Waverley): Haslemere and Western Villages Transportation Task Group. | Davis/Millerchip as Reserve |
| f. Frensham Common Liaison & Users Group | Beales/Davis/Morgan |
| g. Frensham Fayre | Beales |
| h. Alice Holt Community Forum | Beales |

09/14 Finance Committee

- a. **As circulated prior to the meeting the cheques for March 2014 were approved and signed.**
- b. Members noted the final budget 2013/14 to 31st March 2013.
 - a. No S.137 payments - None.
- c. **Agreed to Approve and sign Accounting Statement for the Annual Return 31st March 2014 for External Audit.**
- d. **Agreed to Approve Annual Governance Statement for the Annual Return 31st March 2014 for External Audit.**
- e. **Agreed to Approve and sign Accounts year ending 31st March 2014.**

- f. There were no matters raised from the Internal Auditor. An amended Asset Register was Agreed and signed. Both Reports attached to Record Minutes. The Chairman thanked the Clerk and Cllr Davis for their hard work on the accounting systems and achieving completion in such a short timescale.
- g. The external audit 2013/14 begins on 16th May 2014.
- h. SCC Superannuation. It was Agreed to approve the new payments as detailed in the accounts and salary file for the year 2014/2015. Further Agreed that the Finance Committee comprising of Cllrs Davis, Millerchip and Reece meet to discuss FPC pension arrangement for staff members as soon as practically possible.
- i. Members noted SCC monies received of £1500 for the purpose of assisting the St Mary's additional car park area. It was Agreed to the release of funds when requested.

10/14 Planning & Highways Committee

The Minutes and all Recommendations contained therein, of the meetings held on 2nd April 2014 were Confirmed and Approved.

11/14 Recreation Ground & Pavilion Committee

No report – Meeting to be arranged Wednesday 28th May at 2pm.

12/14 Parish Office Management Committee – No report

Rent Review of the shop 2014 / 15 **Agreed** to keep the rent the same for this financial year however to re-evaluate it at Budget time in the Finance Committee during October & November 2014 for possible increase 2015.

13/14 Strategy & Policy Committee – No report

14/14 Rushmoor Community

- a. Cllr Fairhead sent an update on progress – The St Mary's telephone box has been re-glazed and given a new Telephone sign. The HLF grant is still pending.
No reply from SCC Rob MacPherson regarding blocked drains at Sandy lane and St Mary's.
- b. Tilford & Rushmoor Tennis court- Cllr Reece reported that all funding is now in place work is due to start next week and finish mid-June. The great success is due to Fiona Wragge-Morley who must be congratulated for her doggedness.
- c. Inaugural meeting relating to Rushmoor shop and facilities – this has been deferred.

15/14 Shortfield Common Management Team & Open Spaces

Shortfield Common – Cllr Beales

- a. Update on Management issues identified and working party clearance. – This will proceed in the Autumn together with Cllr Davis.
- b. The Work / Management Plan Cllr Beales said this is a work in progress.
- c. New fingerpost for Common – quotations are currently being sought.
- d. Tree survey – third stage to be addressed later in the year.

16/14 Councillor's attendance at meetings/seminars/etc.

- a. Waverley Towns & Parish Meeting – next meeting expected during July but there may be an earlier one dealing with the Core Strategy- Volunteers required and questions to be formulated, if any.
- b. Joint Action Group (JAG) Frensham Common – Monday 23rd June at 2pm Godalming Cllrs Davis to attend.

17/14 Press Releases /Publicity- Website www.frensham-pc.gov.uk

Website – Cllr Beales urged Councillors to send in articles and photographs to keep the site alive and interesting. It was also noted that Cllrs Millerchip and Morgan have still to write their biographies.

18/14 Community Issues

- a. Frensham Village Lunch – 28th May 2014 midday. All welcome.
- b. It was Agreed to consider utilising funds from WBC Planning Infrastructure Contributions (PIC) at the next Planning on 4th June.
- c. European Elections in the Parish Office Thursday 22nd May 2014.

19/14 Annual Assembly – Wed.10th April 2013- Marindin Hall

Councillors felt that the evening went well.

20/14 Items for the Next Agenda

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Question from the public.

Signed.....Dated.....

Meeting ended at: 9.55 pm

Next Planning & Highways Meeting Wed. 5th June at 2.30pm Parish Office

Recreation meeting Wednesday 28 May at 2pm.

NEXT COUNCIL MEETING Wed. 9th July 2014 AT 7.30PM PARISH OFFICE