

FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday

12th November 2014 at 7.30pm.

Present

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| * Cllr Millerchip (Chairman) | * Cllr Reece (Vice-Chairman) |
| * Cllr Davis | * Cllr Beales |
| Cllr Morgan | * Cllr Fairhead |
| * Cllr McLean | * Mrs Shipton (Clerk) |

* = present a = apologies received

Also present – Cllr D Harmer.

DH left after 51/14 DF arrived at item 53/14

49/14 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

50/14 Approve minutes

Minutes of the Meeting of the 3rd September 2014 having been circulated prior to the meeting were approved and signed.

51/14 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

C.Cllr D Harmer gave a summary of a recent meeting of SCC Villages Local Meeting, which Cllr Beales also attended. He said that the scheme to add two interactive speed signs on the A287 at Millbridge received support; the next step is to identify the safest and most effective location for the signs.

The other safety issue was also well received, the Thursley junction with Jumps Road / Hale House Road. A study will be undertaken but in the interim some cutting back of vegetation will be undertaken.

52/14 Finance Committee

- a. **As circulated prior to the meeting the cheques for August, September and October 2014 were approved and signed.**
- b. Members noted the budget 2013/14 to 31st October 2014.
Cllr Davis explained that currently the Budget projects a shortfall which is due to many factors. If this remains the situation at the end of the financial year then the Reserves will account for it. The situation may mean a reduction in Reserves next year. The forthcoming Budget meeting will address this issue more fully.
 - i. No S.137 payments
- c. Members approved and adopted the following attachments as part of the Audit requirement and previously circulated. The Chairman signed the documents:
 - i. Risk Assessment 2014/15
 - ii. Review of Internal Audit Effectiveness 2014/15
 - iii. Update of Asset Register 2014/15
- d. Final Budget & Finance committee meeting to be held on 19th November at 7.30pm with approval at a special council meeting to be held on 4th December at 11am following planning.

53/14 Planning & Highways Committee

- a. The Minutes and all Recommendations contained therein, of the meetings held on 2nd October and 6th November (*previously circulated*) 2014 were Confirmed and Approved.
- b. Members adopted the amended Planning Terms of Reference as recommended by the committee, including the timetable cycle of 3 weeks.
- c. A quorum met and made comment on WA14/1964 in order to meet the deadline. Erection of extensions and dormer windows following demolition of existing conservatory. Tansley, Frensham Road. (see planning minutes for comment)

54/14 Recreation Ground & Pavilion Committee

- a. The Minutes and all Recommendations contained therein, of the meeting held on Wed. 17th Sept. at 2.30pm were Confirmed and Approved.
- b. Next Meeting scheduled Wed. 3rd Dec at 11am. Cllr Davis asked that serious consideration be given to a review of all the users' rents. Cllr McLean assured him that this matter will be on the agenda with a review of Terms & Conditions.

55/14 Parish Office Management Committee – No report

- a. Willets Heath Management meeting met on 18th Sept. Cllrs Davis attended.
- b. Cllr Davis said that 3 months' notice needs to be given to the shop following any decision to increase the Shop rent resulting from the review for 2015/16. This issue will be discussed at the forthcoming Budget meeting.
- c. Cllr Millerchip gave an update on the parish office projector and said with replacement cables all will be in working order within the week.

56/14 Rushmoor Community

- a. Red Phone Boxes – Cllr Fairhead said that he is investigating ideas and costs for historical contents for the phone box at the Legion.
- b. Cllr Fairhead said that the puddle outside the Rushmoor, Sandy Lane phone box has been ignored by SCC despite numerous calls.
- c. Cllr Fairhead updated members on the situation of motor cyclists in Sandy Lane and issues surrounding them, the latest being that a cyclist kicked a resident. This has been reported to the police.
- d. The local shop and Post office at Rushmoor, run by ex-parish councillor, Sharon Paice, closed its doors 31 Oct 2014 as she retired.
The 3 parish council pieces of street furniture need to be removed from outside the former Rushmoor Stores. Cllr Fairhead will attempt to find new locations.

57/14 Shortfield Common Management Team & Open Spaces

- a. Members adopted the Shortfield Common Management Plan which was undertaken by Cllr Beales, members thanked him and all agreed that it was an impressive piece of work. The document will go onto the website and be available in the office for reference and future planning of works.
- b. New fingerpost for Common – Cllr Beales said all was progressing well and a meeting with SCC to agree design is being arranged.

- c. Tree survey last stage – preventative works £420 –Cllr Beales reported that following a meeting with Ian Baldwin 11th August. Future 3 year works and plans were discussed his costings are awaited.

58/14 Councillor's attendance at meetings/seminars/etc.

- a. Waverley BC Towns & Parishes Meeting Mon. 1st Dec 7pm cancelled until January 2015.
- b. Waverley Towns & Parish Planning Forum – Mon.26th Jan 2015 6pm Godalming, Cllr Beales and Millerchip to attend.
- c. Joint Action Group – Frensham Common –final meeting held 20th Oct. Cllr Beales attended and said that the group had completed their brief to create a Rural Clearway on Bacon Lane. Steve Webster to keep a watching brief on matters.
- d. SCC villages Local Meeting – Churt - 3rd Nov Cllr Beales attended and report at 51/14
- e. Frensham Common Users Group – Tues. 2 Dec 2014 at 7.30pm- Cllrs Beales to attend.

59/14 Press Releases /Publicity- Website www.frensham-pc.gov.uk

- a. Councillor's biogs outstanding.....
- b. Items for articles by Councillors required for the website and parish magazine ie. Workings of planning committee, volunteers for Shortfield Common, Elections next May. Etc.
Cllr Davis agreed to write an article re: election and become a Parish Councillor.

60/14 Community Issues

- a. Members considered part funding a defibrillator and agreed the location in the vicinity of the community Building. Funding to be considered.
- b. Members discussed the possibility of a 'Frensham in Bloom' type scheme funding to be considered.
- c. Remembrance Sunday –FPC laid a poppy wreath at the War Memorial on Sunday 9th November 2014.
- d. Frensham Village Lunch – 26th November 2014 midday. All welcome. Booking essential.
- e. Chairman's New Year reception – Agreed Wed. 7th January 2015 7pm – 9pm

61/14 Meetings Timetable 2015/16

The timetable of meetings of the Parish Council 2015/16 - *attached*

62/14 Annual Assembly –April 2015

Members considered ideas for a Speaker and the Police and Crime Commissioner for Surrey was suggested, alternatively Cllr Fairhead offered to show his film "Four" a history of his house in Sandy Lane.

63/14 Items for the Next Agenda

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Question from the public.

Signed.....Dated.....

Meeting ended at: 9.05 pm

Finance & Budget Meeting Wed. 19th November – at 7.30pm

Recreation & playground Wed. 3rd December at 11am

Next Planning Meeting Thurs.4th December at 11am Parish Office

NEXT COUNCIL MEETING Thurs. 4th December 2013 immediately following Planning.