

FRENSHAM PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held in the Parish Office on Wednesday
20th May 2015 at 7.30pm.

Present

* Cllr Millerchip (Chairman)	a Cllr Beales (Vice-Chairman)
* Cllr Andrews	Cllr Scimone
* Cllr Morgan	* Cllr Fairhead (8.45pm)
* Cllr McLean	* Mrs Shipton (Clerk)

* = present a = apologies received

Also present -CCllr D Harmer, BCllr B Adams, Colin Hall, Guy Olden and Gordon Haytree.

01/15 Declarations of Office

All Elected Members to Sign their Declaration of Office.

02/15 Disclosure of Pecuniary and other Interests.

- a. No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.
- b. Members to complete their Register of Financial and other Interests in accordance with the Code of Conduct within 28 days of the election.

03/15 Election of Chairman

Cllr Millerchip was nominated by Cllr McLean, seconded by Cllr Andrews and was elected to serve as Chairman to Frensham Parish Council for the ensuing Local Government year and duly signed the Declaration and Acceptance of Office.

Cllr Morgan wished it to be recorded "that Rushmoor needs to occupy the Chair not having done so in living memory".

Cllr Fairhead emailed his choice for the record only, Chair MM, Vice RB.

04/15 Election of Vice-Chairman

Cllr Beales was nominated by Cllr Millerchip, seconded by Cllr McLean and was elected to serve as Vice-Chairman to Frensham Parish Council for the ensuing Local Government year.

05/15 Approve minutes

Minutes of the Meeting of the 1th March and 29th April 2015 having been circulated prior to the meeting were approved and signed.

06/15 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

C.Cllr Harmer announced that following the recent Transport review, no bus changes will take place south of Guildford. He advised that any financial allocations should be applied for asap. He is now responsible for Economic Well Being. SCC is reactivating the Recognition of Volunteers awards. He concluded by reminding all of the coming meeting concerning flood financial allocations.

B.Cllr Adams recently elected unopposed together with a Ged Hall (details unknown) informed the members that he will be the Planning Portfolio holder at Waverley.

07/15 Membership of Committees and Election of Committee Chairs

(All members are invited to all committees, which the Clerk also attends.)

It was agreed that each Committee appoint its Chairman.

Committee structure and responsibilities document attached.

- a. **Planning , Environment and Highways Committee** (to subsume previous miscellaneous 'environmental' teams and working groups)
Cllrs Beales, Millerchip, Andrews with McLean and Scimone.
- b. **Recreation Ground and Pavilion Committee**
Cllrs McLean, Millerchip and Beales.
- c. **Finance Committee**
All Councillors
- d. **General Purposes Committee** (an amalgamation of the previous Parish Office Management Committee and relevant teams and working groups)
Deferred to next Council Meeting.
- e. Proposals for co-option to Committees.
Agreed Guy Olden (Planning) Len Davis (Finance) as co-opted expert guidance, with no voting rights and not a member of the Council.

08/15 Other Appointments

- | | |
|---------------------------------------|---------------------------|
| a. CPRE | 2015
Colin Hall |
| b. Website | Sue Green |
| c. Police Liaison/Neighbourhood Watch | Pam Shipp |
| d. Church Charity | Millerchip/Clerk |
| e. Alice Holt Community Forum | Dick Beales |

09/15 Finance Committee and Approval of Cheques drawn

- a. **The cheques for April 2015 had not been prepared.**
- b. The budget 2015/16 not prepared.
 - a. No S.137 payments - None.
- c. **Agreed** to nominate Cllrs Millerchip, Beales and Andrews to be cheque signatories with the Clerk as a signatory and account manager for the Council banking account.

The consideration for a bank card for internet purchases was discussed and it was agreed that Councillors would ascertain the type of card available, the signatory position and the banks positions regarding a multi-signatory account and report to the next Council meeting. (MM/McL)

- d. It was agreed to purchase a second-hand photocopier following the demise of the current elderly copier which has provided sterling service for 10years at little cost. The new model will be £750. Agreed.

10/15 Planning & Highways Committee

- a. The Minutes were signed and all Recommendations contained therein approved, of the meetings held on 12th March, 9th and 29th April 2015. (*previously circulated*)
- b. Guy Olden gave an update on the newly completed footway for the playground/Willets Heath under the financial agreement of Sec 106. He applauded the excellent work of Mr Aldred and congratulated the Clerk and C.Cllr Harmer for their 10 year doggedness in pursuing SCC for the release of Sec.106 monies.
The Chairman thanked Guy for undertaking the scheme in a professional manner.

11/15 Recreation Ground & Pavilion Committee

- a. The Minutes were signed and all Recommendations contained therein approved, of the meetings held on 19th March and of the HUG (Hollowdene Users Group) on 4th April 2015 (*previously circulated*)
- b. Cllr McLean had no update regarding the Sports Clubs Terms & Conditions with side letters due to recent Elections.
- c. Guy Olden offered to review recent documents/paperwork relating to the placing of the order as agreed for the outside adult fitness equipment and installation. The order will be placed in accordance to the previous Minute RP56/14 & 85/14d.

12/15 Rushmoor Community

- a. Cllr Fairhead will move the noticeboard with Chris Bonner to the location opposite the old PO.
- b. Cllr Andrews to arrange a meeting with the Rushmoor Councillors and Borough Councillors concerning an approach from PO counters about seeking premises for a rural PO.
- c. Cllr Morgan to forward to the Clerk his initial request to Hankley Common Users Group to get the matter resolved regarding a presence on the Group.
- d. C.Cllr Harmer will undertake a survey in Rushmoor concerning the lack of Superfast Broadband. He will challenge SCC once he has results and proved the disadvantaged area.

13/15 Shortfield Common – items to note

- a. Management Plan – Cllr Beales (written report)
- b. New fingerpost – Cllr Beales (written report)
- c. Tree survey – third stage – Cllr Beales (written report)

14/15 Councillors / Representatives attendance at meetings/seminars/consultations etc.

- a. Alice Holt Community Forum (22 Apr 15) – Cllr Beales (written report to note)
- b. Training session for councillors on Standards and Code-of-Conduct, Tue 16 Jun 2015, 7:00pm, Farnham Town Council. Cllrs Beales, Andrews and Scimone to attend.

15/15 Press Releases /Publicity- Website www.frensham-pc.gov.uk

- a. Councillors' biogs to be sent to the website and Cllr Fairhead took photographs for the website at this meeting. (Cllrs Morgan, Scimone and Beales to be photographed)

- b. Councillor(s) to be nominated to draft revised text for website and prepare article for Parish Magazine about the new Council. Deferred to next Council meeting.

16/15 Community Issues

- a. Frensham Village Lunch – 27th May 2015 midday. All welcome at the British Legion.
- b. Members noted that the defibrillator project is ongoing offers to assist welcome.
- c. Members noted that volunteers are required for the ‘in bloom’ project.

17/15 Meeting Timetable

Agreed that each Committee will review its timetable and amend if required.
To be re-circulated.

18/15 Items for the Next Agenda

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Question from the public.

Signed.....Dated.....

Meeting ended at: 9.20 pm

Next Planning Meeting Thursday **21st May at 11am** Parish Office

NEXT COUNCIL MEETING **Wednesday 8th July 2015 AT 7.30PM** PARISH OFFICE