

FRENSHAM PARISH COUNCIL

Minutes of the Council Meeting held in the Parish Office on Wednesday
15th July 2015 at 7.30pm.

Present

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| * Cllr Millerchip (Chairman) | * Cllr Beales (Vice-Chairman) |
| * Cllr Andrews | * Cllr Scimone |
| a Cllr Morgan | a Cllr Fairhead |
| * Cllr McLean | * Mrs Shipton (Clerk) |

* = present a = apologies received

Also present -CCllr D Harmer and Guy Olden.

19/15 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

20/15 Approve minutes

Minutes of the Meeting of the 20th May 2015 having been circulated prior to the meeting were approved and signed.

At the last meeting it was agreed to defer this item to July 2015.

General Purposes Committee (an amalgamation of the previous Parish Office Management Committee and relevant teams and working groups)

Agreed to form the above with The Chairman, Vice-Chairman and Cllr Scimone.

21/15 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

PCSO John Francis met with the Clerk and Chairman to discuss unauthorised parking. The Council can write an open letter referring to a vehicle and the police will forward it to the owner. All agreed that signage was vital Cllrs McLean and Millerchip to draft appropriate wording including items as agreed at the March HUG meeting.

C.Cllr Harmer explained the idea that SCC has for Rights of Way. It is likely that the budget will be allocated in a similar way to the Lengthsman scheme whereby parish councils submit their annual work request and allocations are subsequently made.

He mentioned that there will be a local villages meeting to discuss cycling matters.

22/15 Finance Committee and Approval of Cheques drawn

- a. **As circulated prior to the meeting the cheques for April, May and June 2015 were approved and signed.**
S.137 payments as per cheque schedule
- b. Members noted the Budget 2015/2016 as circulated.
- c. The external audit 2014/15 was completed on 28th June 2015 with no matters to report.
- d. Following the approval of cheque signatories Cllrs Beales and Andrews to take the paperwork into the bank and the Clerk to confirm changes with the bank.
- e. Agreed whilst at the bank to request information on the policy of a debit card for the council banking account.

23/15 Planning & Highways Committee

- a. The Minutes were signed and all Recommendations contained therein approved, of the meetings held on 21st May, 10th June and 1st July 2015. (*previously circulated*)

24/15 Recreation Ground & Pavilion Committee

- a. Next meeting of HUG (Hollowdene Users Group) will be held on Wednesday 30th September 2015 and the Recreation Committee Thursday 8th October at 11am with an additional meeting being held on Tuesday 8th September 2015 at 7.30pm
Cllr McLean to obtain car park estimates for the entrance, together with a specification/scoping and to investigate the possibility of grants and donations from HUG.
- b. Cllr McLean had no update regarding the Sports Clubs Terms & Conditions with side letters and will write a final letter giving notice that the T&C will automatically be agreed by default.
- c. The outside Gym equipment has been installed less the chin-up bars as there is not enough space. It was agreed not to add more equipment at the present time. Mr Olden gave a summary of outside table tennis costings. Members reviewed options and **Agreed** to purchase a concrete type 'Rotterdam' up to £2300 and surface to be levelled with a top surface to be agreed once funding levels are known. Funding applications are currently being submitted. Donation received from Scarecrow Festival of £1,000. The Clerk and Mr Olden were thanked for all the work undertaken on these schemes.
- d. Members noted that the Rospa inspection on the play equipment has taken place for 2015. The Clerk and Mr Bonner will review the Report.

25/15 Rushmoor Community

- a. Cllr Andrews reported that the talks between the Post Office and Anna's Country Store are on-going
- b. Rushmoor litter pick Saturday 18th July at 11am. Cllrs Fairhead & Andrews participating.
- c. TARNS charity tea Monday 20th July 2.30Pm Tilford and Rushmoor Neighbours Scheme. Cllr Andrews and the Clerk to attend.
- d. Cllr Fairhead has obtained quotes for audio innards for the British Legion box. **Agreed** that Cllr Scimone will look at managing the St Mary's phone box as art in a box display.

26/15 Shortfield Common

- a. Work/Management Plan – Cllr Beales said that a butterfly survey is currently being recorded. Grass cutting should take place in September.
- b. New fingerpost – Mr Olden with Cllr Beales are looking into quotations.
- c. Tree survey – third stage – Cllr Beales said that the Lime trees basal epicormics growth requires removal. Final tree survey work needs costing and undertaking. Clerk to try again to contact tree contractor (Ian Baldwin).

27/15 Councillors / Representatives attendance at meetings/seminars/consultations etc.

Cllr Beales will report at the Planning meeting next week on his meeting today at Waverley.

28/15 Press Releases /Publicity- Website www.frensham-pc.gov.uk

Councillors' biogs to be sent to the website. All councillors urged to send articles and information to the website via Cllr Beales. Cllr Scimone expressed an interest in producing text for the website and parish magazine. **Agreed** that the 2 Councillors be appointed as community communications.

29/15 Community Issues

- a. Frensham Village Lunch – 22nd July 2015 midday. All welcome. The Chairman invited Cllr Scimone to inform Councillors on her recent Breakfast meeting in the Church hall. She said that it had been a positive and worthwhile experience for all, engaging people to be collaborative and become involved. She made a proposal and it was **Agreed** to fund 2 further meetings within this financial year up to £60 total. It will be reviewed with outcomes and the future discussed. She circulated a report to all councillors, the Parish Magazine and the website.
- b. Members **Agreed** a grant of £250 towards the removal of asbestos from the gents toilet in the Marindin Hall.
- c. The date of the Willets Heath Management AGM 2015 has not yet been agreed. **Agreed** that The Chairman, Vice-Chairman and the Clerk be available to attend.
- d. The Clerk gave an update on the defibrillator project current funding £1500 with another grant application pending. HeartPlus revised its quote to £2175 **Agreed** to accept the quotation subject to funding. Cllrs Andrews and Scimone agreed to investigate the possibility of 2 further de-fibs together with the funding aspect.
- e. Members considered the way forward for the ‘in bloom’ project. **Agreed** that Cllrs Andrews and Scimone with the Clerk formulate a plan/design and progress schemes within the current Budget.

30/15 Items for the Next Agenda

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Question from the public.

Signed.....Dated.....

Meeting ended at: 9.30 pm

Next Planning Meeting Wednesday 22nd July 2015 at 7.30pm Parish Office

Recreation Meeting Tuesday 8th September 2015 at 7.30pm Parish Office

NEXT COUNCIL MEETING Wednesday 9th September 2015 AT 7.30PM PARISH OFFICE