

## FRENESHAM PARISH COUNCIL

Minutes of the Council Meeting held in the Parish Office on Wednesday  
18<sup>th</sup> November 2015 at 7.30pm.

### Present

- |                              |                               |
|------------------------------|-------------------------------|
| * Cllr Millerchip (Chairman) | * Cllr Beales (Vice-Chairman) |
| * Cllr Andrews               | * Cllr Scimone                |
| a Cllr Morgan                | a Cllr Fairhead               |
| * Cllr McLean                | * Mrs Shipton (Clerk)         |

\* = present a = apologies received

Also present -CCllr D Harmer

### 43/15 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

### 44/15 Approve minutes

Minutes of the Meeting of the 9<sup>th</sup> September 2015 having been circulated prior to the meeting were approved and signed.

### 45/15 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

C.Cllr Hamer discussed with Councillors aspects of recent building on the roadside verges at Mere House and the implications of such an act. He said he would investigate the possibility of obtaining a 'Stop' Order to halt further works whilst the matter is being looked at by Legal Enforcement team.

He outlined some issues with the bridleway, the school and the bund at Frensham Common. He said that the SCC Budget 2016/17 may require additional funds due to recent Government issues with cuts to Local Government financing.

### 46/15 Finance Committee and Approval of Cheques drawn

- a. **As circulated prior to the meeting the cheques for September and October 2015 were approved and signed.**  
1 British Legion Poppy Appeal S.137 payment £45.00  
**Agreed to ensure that in future years FPC lays a wreath at Frensham British Legion in addition to the War Memorial.**
- b. The new bank debit is now operational.
- c. Meetings of the Finance & Budget Committee were confirmed and all Recommendations contained therein Approved for the meetings held on Wed 7<sup>th</sup> October 2015 at 7.30pm and Wednesday 11<sup>th</sup> November 2015. (*previously circulated*)

### 47/15 Approval of Precept 2016 / 2017

Proposed by the Chairman Cllr Millerchip, seconded by Cllr Andrews and Members confirmed and Approved the Precept and Budget 2015/16 of £42,000 as Recommended at the Finance Meeting held on 7<sup>th</sup> October and 11<sup>th</sup> November 2015. 12.00% increase on last year.

### 48/15 Planning & Highways Committee

- a. The Minutes were signed and all Recommendations contained therein approved, of the meetings held on 23<sup>rd</sup> September and 14<sup>th</sup> October 2015. (*previously circulated*)

- b. Members Approved the Recommendation made by the Planning Committee relating to access over Shortfield Common :

***Resolved to allow access across Shortfield Common to the site of The Old Chapel via the track already established for agricultural access to the field that forms part of the Little Hauntries property. Such access would be for the exclusive residential use of the single dwelling proposed and not for any further developments or subdivision of the property. It would be subject to any other terms and conditions, including financial, as the Council may consider appropriate. A suitable document permitting such access would be drawn up by solicitors in consultation with the Council.***

**And further Resolves :**

***To appoint a Solicitor and request that they send a letter on FPC behalf asking the current owners to confirm that they undertake to pay all Frensham Parish Councils solicitors and land surveyors costs and disbursements relating to permission for access across Shortfield Common.***

#### **49/15 Recreation Ground & Pavilion Committee**

- a. To confirm the Minutes: - HUG Wed 30<sup>th</sup> September 2015 and Recreation Committee Tuesday 8<sup>th</sup> September 2015 and all recommendations contained therein. (Minutes previously circulated)
- b. The review of the new grass-cutting & outside grounds 3 year contracts beginning 2016 is pending with Cllr McLean.
- c. Quotations for the repair of the entrance surface of Hollowdene recreation ground are pending with Cllr McLean.
- d. The outside tennis table has been completed satisfactorily with donations received from Frensham Fayre, Scarecrow Festival & SCC. The Chairman thanked the Clerk for her diligence in achieving this and the gym for the parish at no cost to the rate payer.
- e. Various new signs have been purchased and delivered as agreed for the recreation ground. Cllr McLean is arranging for them to be installed.
- f. The Council as landowner of the recreation ground approves the tennis clubs project and their preferred contractor for the new tennis courts.  
**Coloured Courts £29,952 agreed.** Paperwork attached to Record Minutes.

#### **50/15 Rushmoor Community**

- a. Red Phone Box Sandy Lane – Cllr Fairhead has submitted a Lottery Heritage Grant for £10,000.
- b. Red Phone box British Legion - Cllr Fairhead has obtained quotes for audio innards
- c. Red Phone Box St Mary's - Cllr Scimone agreed to look at managing the kiosk as art in a box display and will liaise with Cllr Fairhead and the Headmistress of the school to take the project forward in many exciting ways and formats.

- d. TARNS Tilford and Rushmoor Neighbours Scheme community coffee mornings first Tuesday of every month at Avalon Garden centre. **Agreed to assist the voluntary organisation by offering the parish office for their occasional training and meeting afternoons.** It was noted that Tilford PC has been asked to share this equally through the year by providing accommodation in Tilford.

#### **51/15 Shortfield Common**

- a. Work/Management Plan – Cllr Beales said that the Common has a designation pending as an SNCI (Site of Nature Conservation Importance). Volunteer work will begin in due course in the woodland. Agreed to purchase a litter bin for the woodland area. Agreed to Budget for replacement posts on the track.
- b. New fingerpost – Mr Olden with Cllr Beales outlined the quotations. Agreed to accept The Old Kiln Forge quote of £1912 with an additional fee for letterwork and painting at a cost of £400. Installation to be decided. Financial statements attached to record Minutes.
- c. Tree survey – Mr Patch has provided a quotation to undertake a specification for safety inspection of trees within the Parish Council's ownership and future management of the resource. In addition making an initial inspection, attaching aluminium number tags to all trees, report dealing with condition of the trees, making recommendations to reduce levels of threat to people and property. **Agreed £855 inc disbs.**

#### **52/15 Councillors / Representatives attendance at meetings/seminars/consultations etc.**

- a. Smith's Charity Meeting Monday 9<sup>th</sup> November 2015 10am Cllr Millerchip & Clerk attended.
- b. Remembrance Sunday 8<sup>th</sup> November Poppy Wreath was laid by the Vic-Chairman at the War Memorial.
- c. Waverley BC Towns & Parish meeting Monday 30<sup>th</sup> November Cllr Beales to attend.
- d. Cllr Beales attended Alice Holt Community Forum 3rd Nov.
- e. Frensham Common Users Group. Tuesday 8<sup>th</sup> Dec. Parish office. Cllr Beales to attend.
- f. SCC Transportation meeting 13<sup>th</sup> Nov. Cllr Beales attended and the outcome is that VAS sign for Millbridge is due to be installed before year end and a feasibility study will be undertaken in 2016 on the area around Reeds Road/Back Lane and Wire Cut/Shortfield Common Road. Funds permitting, a feasibility study of speed reducing options in the area of Bel and The Dragon will also be undertaken as a lower priority.

#### **53/15 Press Releases /Publicity- Website [www.frensham-pc.gov.uk](http://www.frensham-pc.gov.uk)**

Councillors' biogs to be sent to the website. All councillors urged to send articles and information to the website via Cllr Beales. The Clerk, Cllrs Scimone and Beales have sent recent articles.

#### **54/15 Community Issues**

- a. Frensham Christmas Village Lunch Wed 25 Nov at midday at the RBLC. All welcome.
- b. Cllr Scimone outlined the recent Breakfast held on 3 Oct in the Church hall. She said numbers were modest but all that had attended got something from the community 'feel' of the morning and therefore it had been a positive and worthwhile experience for all, engaging people to join together around a table and talk. Next one 9 Jan 2016.

- c. Training will take place tomorrow (19<sup>TH</sup> Nov) on the defibrillator which has been installed outside the office. Further de-fib machines together with the funding aspect to be investigated.
- d. The 'in bloom' team Cllrs Andrews, Scimone, Beales with the Clerk and some local people helped plant numerous bulbs and native plants in and around various locations in Frensham including 2 new troughs outside the parish office and at the war memorial. Next task will be planning spring planting.
- e. It was noted that Litter bins are required: Shortfield Common, a replacement in play area and near St. Mary's Church plus a notice board near St Mary's Church. Price guideline £2,000. Suggest grant applications should be investigated.

**55/15 Chairman's New Year reception**

All agreed on the date for the reception as being Thursday. 7<sup>th</sup> January 2016 7pm – 8.30pm

**56/15 Meetings Timetable 2016/17**

Members noted the timetable of meetings of the Parish Council 2016/17 - *attached*

**57/15 Annual Assembly –Wednesday 13<sup>th</sup> April 2016**

It was agreed to ask Cllr Fairhead if he would show his film of Rushmoor "Four" at the Assembly. Also agreed that Cllr Beales will prepare something which relates to the revision of the Village Design Statement

**58/15 Items for the Next Agenda**

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

**Question from the public.**

Signed.....Dated.....

Meeting ended at: 9.30 pm

Next Planning Meeting **Wednesday 25<sup>th</sup> November 2015 at 7.30pm** Parish Office

NEXT COUNCIL MEETING **Wednesday 13<sup>th</sup> January 2016 AT 7.30PM** PARISH OFFICE