

FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday
7th September 2016 at 7.30pm.

Present

* Cllr Beales (Chairman)	* Cllr Andrews (Vice-Chairman)
Vacancy	a Cllr Scimone
* Cllr Morgan	* Cllr Fairhead
* Cllr McLean	a Mrs Shipton (Clerk)
*Ms Spence (admin asst)	

* = present a = apologies received

Also present C.Cllr David Harmer and WBC Cllr Brian Adams.
Apologies received from Cllr Scimone and Guy Olden.

31/16 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

32/16 Resignation of Councillor

Mike Millerchip has resigned from the Council on 17th August 2016. He was a Councillor from 1987 – 2016 and Chairman from 2002-2016. A presentation to mark his service will be made on 19th October. The Notice of Vacancy in Office of Councillor is displayed until 15th September 2016.

33/16 Announcements from the Chairman

The Chairman reminded all present of the need to keep Council meetings formal. Council were further reminded to send full details of any item proposed for inclusion on the agenda prior to the meeting.

34/16 Approve minutes

Minutes of the Meeting of the 5th July 2016 having been circulated prior to the meeting were approved and signed with the following amendments:

Minute 21/16/c. on request of Cllr McLean his name was removed from line 2.

Minute 21/16/c. on request of Cllr Morgan to add 'Documents such as these should be automatically circulated to all councillors prior to the meeting.'

Minute 24/16/b. on request of Cllr McLean to amend to read 'Cllr McLean said that the cost ought to be borne by the percentage split as agreed for the car park scheme.'

35/16 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

WBC Cllr Adams noted that both recent by-elections were won by the Farnham Residents party.

Waverley's draft Local Plan is open for consultation from 19th August to 3rd October, but the second stage of the Plan would be of more direct relevance to the local villages. An issue of great importance to local residents is how infrastructure is developed to support any increase in housing stock.

It is now the duty of WBC to house anyone who presents to them as being homeless, regardless of whether or not they have any local connection to the area.

Finally he noted the start of the development of the Memorial Hall in Farnham, which will include a dementia centre available for use by all residents, in and beyond central Farnham.

C.Cllr Harmer noted that PIC money is for use to improve highways generally, with a current emphasis on public footpaths and bridleways.

A 3-year schedule for road improvements would be published around Christmas time.

A letter from the Clerk to Cllr Harmer listing footpaths requiring structural works was tabled and circulated to all councillors. Cllrs to feedback to the admin assistant identifying priorities for action asap, but before 14th September.

36/16 Finance Committee and Approval of Cheques drawn

- a. The list of cheques drawn for June, July and August 2016 was signed.
- b. Noted the budget 2016/17 to 31st July 2016 was not available due to the late receipt of bank statements.
 - i. No S.137 payments
 - ii. The External Audit - 16th May 2016, a clean audit with no comments from the auditor.
 - iii. To note Financial and Budget meetings to be held on 12th October and 8th November at 7.30pm.
- c. To note that following the discussion about the village shop lease at the last Council meeting, no further comments were received from councillors by the agreed deadline of 31st July.

Cllr Morgan noted that the revised lease could not be approved, as it had not yet been seen or reviewed by councillors. The Chairman agreed that the revised lease should be made available to all councillors prior to signature at the next Council meeting on 23rd November.
- d. To note that the work has been completed at the front of the village shop after it was reported that urgent remedial drainage work was required as reported at the last Council meeting where a budget of £750 was allocated. The actual cost was £600.

37/16 Budget Proposals 2017/2018

Cllrs were reminded to submit prepared proposals for submission to the Finance committee on 12th October 2016.

38/16 Planning, Environment & Highways Committee

Minutes of the meetings held on 6th and 27th July and 17th August 2016 (*previously circulated*) and all recommendations contained therein were approved and signed.

39/16 Recreation Ground & Pavilion Committee

- a. It was agreed to continue with the planned meeting of Hollowdene Users Group (HUG) on 21st September 2016, and the meeting of the Recreation Ground & Pavilion Committee on the 28th September 2016. The Chairman proposed, and councillors agreed, that the functions of the Recreation Ground & Pavilion Committee should be taken into full council for a trial period after the meeting on 28th September, at which the modalities of this change would be considered.
- b. To confirm the Members of the Committee – deferred until Rec meeting on 28th September.
- c. The Clerk advised that work was underway to meet all H&S requirements relating to the pavilion.
- d. It was noted that Hollowdene car park resurfacing is scheduled to start on Monday 19th September 2016. The Clerk to confirm the date with K Poulson closer to the 19th, remind sports clubs and inform the public.

- e. To note representation by Bowls Club about disabled and general parking issues (to be referred to Recreation Ground and Pavilion Committee).

40/16 Phone Box Project

It was noted that no expenditure has been taken from the Lottery Phone Box Project Budget to date. Cllr Fairhead noted that he had been able to increase the budget by £1,080, transferred from another Lottery funded project with which he had been involved. This would help towards the purchase of camera equipment. The intention is to launch the project in Spring 2017, and complete by September 2017.

41/16 Tree Management

Proposed by Cllr Beales: That Council resolved: (a) to accept the tender submitted by Dryad Tree Specialists Ltd on grounds of quality of tender, technical competence, qualifications and experience of operatives, and cost; and (b) that, subject to availability of funds, the Clerk and Chairman should immediately enter into discussions with the successful tenderer over starting date and phasing of work, and any other operational or financial matters. The matter was proposed by Cllr McLean and seconded by Cllr Andrews. All agreed.

42/16 Shortfield Common

- a. It was noted that the new fingerpost was in place and had received positive feedback.
- b. The Old Chapel - Access over Shortfield Common. Negotiations between Grillo LLP and the developers are ongoing.

43/16 Councillors / Representatives attendance at meetings/seminars/consultations etc.

- a. WBC joint meeting Towns & Parish Council meeting Monday 19th September 2016 7pm, to be attended by Cllr Andrews.
- b. Cllr Andrews had represented FPC at WBC Civic Service on Sunday 10th July.
- c. Cllr Beales & Cllr Andrews attended C.Cllr Harmer's Chairmen's meeting on Tue 12 July at Churt Pavilion.
- d. Cllr Beales was unable to attend the Frensham Pond Sailability Queens Award for Voluntary Service Presentation on 4th August due to illness.

44/16 Community Issues/Notices

- a. Frensham Village Lunch – 28th September 2016 midday. All welcome.
- b. To note that Rushmoor litter pick was successfully held on Sunday 24th July 2016.
- c. Cllr Andrews reported that the Parish Council stall at the Frensham Fayre had been well received. Council decided in principle to have a stall in 2017, working to a date of 17th June 2017.
- d. Report from Cllr Scimone on the Community Breakfast. No report.
- e. Cllr Andrews reported from the 'in bloom' project team on the winter planting scheme. More flowers would be purchased for the baskets, and daffodils would be planted at the car park entrance. Guy Olden was thanked for his continued efforts in watering the troughs around the PC office.

45/16 Items for the Next Agenda

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Question from the public.

No members of the public were present.

Signed.....Dated.....

Meeting ended at: 9.10pm

Next Planning Meeting Wednesday 14th September 2016 at 7.30pm Parish Office

NEXT COUNCIL MEETING Wednesday 23rd November 2016 AT 7.30pm PARISH OFFICE

NEXT HUG MEETING Wednesday 21st September 2016 AT 7.30pm PARISH OFFICE

NEXT Recreation MEETING Wednesday 28th September 2016 AT 7.30pm PARISH OFFICE