

## FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday  
23<sup>rd</sup> November 2016 at 7.30pm.

### Present

* Cllr Beales (Chairman)	* Cllr Andrews (Vice-Chairman)
Vacancy	* Cllr Scimone
Cllr Morgan	* Cllr Fairhead
* Cllr McLean (until 8.20pm)	* Mrs Shipton (Clerk)
a Ms Spence (Admin Asst)	

\* = present a = apologies received

### 46/16 Disclosure of Pecuniary and other Interests.

- a. To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)
- b. **Agreed** to adopt the amended Code of Conduct, a Statutory Regulation previously circulated to all Councillors by email.

### 47/16 Announcements from the Chairman

The Chairman agreed to the Clerk's suggestion that the scheduled planning meetings on 30<sup>th</sup> November and 21<sup>st</sup> December should be cancelled, and that as planning applications have been few, a single replacement meeting should be held on 14<sup>th</sup> December 2016,. **All Agreed.**

### 48/16 Approve minutes

Minutes of the Meeting of the 7<sup>th</sup> September 2016 having been circulated prior to the meeting were approved and signed.

### 49/16 Questions from Members of the Public.

None.

### 50/16 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

None.

### 51/16 Appointment of a co-opted Councillor for the Frensham Ward vacancy.

Following the Resignation of Mike Millerchip an advertisement of the Casual Vacancy was posted in accordance with Waverley and the Electoral Regulations. As there were no applications, it had been advertised on the website, in the Parish Magazine and on the notice-boards. Mr Simon Bleach, after submitting a written application to the Clerk, had met with the Chairman (and subsequently with the Clerk, Administrative Assistant and Vice-Chairman) and had submitted a brief biography for consideration by Councillors.

**It was Proposed by Cllr Beales and Seconded by Cllr Andrews and unanimously Agreed that Mr Simon Bleach be co-opted to Frensham Parish Council in the Frensham Ward of the Parish as a Parish Councillor.**

Cllr Fairhead said he knew of a person interested in the Council for the Rushmoor area. The Chairman suggested that he speak with the person and perhaps co-opt him to a specific task.

### 52/16 Finance Committee and Approval of Cheques drawn

- a. The list of cheques drawn for September and October 2016 was signed.
- b. Noted the accounts 2016/17 to 31<sup>st</sup> October 2016. (Excel document emailed to Councillors on 1.9.16)

- i. No S.137 payments as per cheque schedule.
  
- c. Following discussions about the village shop lease at the last two Council meetings and with no further comments having been received from councillors:  
**It was Agreed that the Lease should therefore now be signed to cover a 20 year period.**
  
- d. Councillors had expressed an interest in whether to join the Surrey and Sussex Association of Local Councils (SSALC), which is affiliated to the National Association of Local Councils (NALC). Members agreed to invite a representative from the Association to give a presentation to members on the potential benefits of becoming a member, after which a decision would be made as to whether or not to join.
  
- e. Members considered a local grant to assist Frensham volunteers in their work with the Countryside Restoration Trust to extend the Permissive Footpath from The Reeds Road to the A287 at Ellel Ministries, avoiding Back Lane.  
**It was Agreed to grant £150.00.**

#### **53/16 Planning, Environment & Highways Committee**

Minutes of the meetings held on 14<sup>th</sup> and 28<sup>th</sup> September and 28<sup>th</sup> October 2016 (*previously circulated*) and all recommendations contained therein were approved and signed.

#### **54/16 Recreation Ground & Pavilion Committee**

- a. The Minutes of the meeting held on 28th September 2016 and the HUG Meeting held on 21<sup>st</sup> September 2016 (*previously circulated*) and all recommendations contained therein were confirmed and signed.
  
- b. Notes of the informal meeting of the inaugural Hollowdene Development Strategy Working group have been circulated by email to all councillors for information.
  
- c. The office to investigate the requirement for a H&S electrical report for the whole pavilion and a Landlord's inspection of the building internally and externally referring to LCAS (Local Council Advisory Service), an arm of Zurich Insurance.
  
- d. Noted that Hollowdene car park resurfacing works have been completed satisfactorily. Minor work is required at the entrance, and some chestnut posts are required to the hedge line. **Agreed £250 within the current budget.**

#### **55/16 Phone Box Project**

It was noted that £ 2,882 expenditure had been taken from the Lottery Phone Box Project Budget to date. Cllr Fairhead noted that he had been able to increase the budget by £1,080, transferred from another Lottery funded project with which he had been involved. This had helped towards the purchase of camera equipment. The intention is to launch the project in Spring 2017, and complete by September 2017. He further said that the electrical quotations are proving problematical to obtain but he will continue to seek out contractors.

Cllr McLean left the meeting at this point 8.20pm.

Cllr Scimone drew t the attention of the meeting of rigorous tree felling at Hammondswood. She has reported the matter to WBC Arboricultural officer requesting that they check whether there are any TPO on the trees especially the "Champion Oaks". Cllr Fairhead suggested a Residents group / protest letter should be sent to the Farnham Herald.

#### **56/16 Tree Management**

Tree works – Council agreed the contract at its last meeting, but the budget requires some additional funds from General Reserves (£1,160) in order to complete the works this financial year (desirable on grounds of health and safety). **Agreed.**

**57/16 Shortfield Common**

- a. New rural fingerpost is being considered for the junction A287 and Bacon Lane or thereabouts with unexpected funds received into the bank account and a promise of matched funds from C.Cllr Harmer making a budget of £3,000. Councillors to view the location and advise of their preferences.
- b. Replacement of some of the chestnut posts is required on the main part of Shortfield Common at a cost of £650. **Agreed from the current budget.**
- c. The Old Chapel - Access over Shortfield Common. Update by the Clerk on the status of negotiations between Grillo LLP and the developers. Negotiations are underway.

**58/16 Councillors / Representatives attendance at meetings/seminars/consultations etc.**

- a. To note WBC joint meeting Towns & Parish Councils meeting is to be scheduled in the New Year.  
Agreed that the FPC representative(s) to attend: Cllr Andrews and if available Cllr Bleach.  
Agreed to question “WBC and Communication” for discussion at the meeting.
- b. Noted that on Remembrance Sunday Cllr Andrews and Cllr Beales laid the poppy wreaths at the War Memorial and the Royal British Legion on behalf of the Parish Council and community.

**59/16 Community Issues/Notices**

- a. Frensham Village Lunch next date 25<sup>th</sup> January 2017. All welcome.
- b. Cllr Andrews discussed the Parish Council stall, format and helpers for the Frensham Fayre on 17th June 2017; she will ascertain the cost of the Hedgehogs marquee as the first step.
- c. Report from Cllr Scimone on the Community Breakfast. She said it has been well received and anticipates the next breakfast to be held in February 2017.
- d. Cllr Andrews reported from the ‘in bloom’ project team on the winter planting scheme, she has planted the baskets on the office railings and once the Hollowdene entrance is finished then the whole team will work on that area.

**60/16 Budget Proposals 2017/2018 & Approval of Precept 2017 / 2018**

- a. The Budget with the Precept for 2017/2018 was Proposed by Cllr Andrews and Seconded by Cllr Scimone and unanimously **Agreed as £45,000** as Recommended by and in accordance with the Minutes of the Finance & Budget Committee held on 9<sup>th</sup> November 2016 (Minutes previously circulated together with the informal meeting notes from 12<sup>th</sup> October 2016). A 7% increase on last year.
- b. Minutes of the meeting held on the 9<sup>th</sup> November 2016 (*previously circulated*) together with informal explanatory notes of 12<sup>th</sup> October 2016 and all recommendations contained therein were confirmed and signed.

(The Clerk highlighted that within the Minutes was the extension of the Zurich insurance Policy for a further 3 years. Minute no: F05/16 h refers. **Noted and Accepted as Agreed**).

**61/16 Chairman's New Year reception**

Members considered a date and it was Agreed on Thursday 19<sup>th</sup> January 2017. The Chairman said that he was going to use the opportunity to get together with alternative guests within the community. He said that Councillors are the hosts meeting and introducing guests enabling them to get to know new folk. He asked for guest suggestions to be emailed to the Clerk.

**62/16 Meetings Timetable 2017/18**

The timetable of meetings of the Parish Council 2017/18 was Agreed- *attached to minutes and circulated.*

**63/16 Annual Assembly –Wednesday 12<sup>th</sup> April 2017**

The Chairman said that the format of this be re-visited and revamped and asked Councillors for their views and ideas. Councillors welcomed a new fresh approach. To be further discussed in January.

**64/16 Items for the Next Agenda**

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Cllr Fairhead suggested that within Rushmoor some Village improvements ie beautification be investigated. He with Cllr Andrews will investigate proposals beginning with a new location of the entrance sign which is currently covered over.

Cllr Scimone said she had recently attended a pesticide conference and will write a summary of her proposal for a 'Make Frensham a Pesticide Free Zone'.

Cllr Scimone alerted Members to the fly-tipping on the BOAT (Byways Open to All Traffic) and to the campaign to stop vehicles driving off the BOAT, also the use of drones.

The above items will be on the January 2017 agenda at Cllrs Fairhead and Scimone's request.

**Signed.....Dated.....**

**Meeting ended at: 9.40 pm**

**Next Planning Meeting Wednesday 14<sup>th</sup> December 2016 at 7.30pm Parish Office**

**NEXT COUNCIL MEETING Wednesday 18<sup>th</sup> January 2017 AT 7.30pm PARISH OFFICE**