

## FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday  
18<sup>th</sup> January 2017 at 7.30pm.

### Present

* Cllr Beales (Chairman)	* Cllr Andrews (Vice-Chairman)
* Cllr Bleach	* Cllr Scimone
* Cllr Morgan	* Cllr Fairhead
* Cllr McLean	* Mrs Shipton (Clerk)
a Ms Spence (Admin Asst)	

\* = present    a = apologies received

Also present C.Cllr Harmer

Mrs Anne Bott, Assistant Chief Executive Officer of SSALC (Surrey and Sussex Association of Local Councils) gave an overview of what it means to become a members of the organisation. Mrs Bott formerly of Waverley BC, assistant solicitor and now Assistant Chief Executive of SSALC. She is also the Local Council Support Officer who roams Surrey to assist any Council for various matters, she is available via a mobile phone and email for advice.

The Association has qualified specialists in Planning, Legal matters, Land issues, H&S and staffing problems, these consultants charge a fee for their time. The website is available with a password protected entry, which gives national information and specific legal forms and documents.

Training is available for Chairman, Councillors and Clerks also networking events are scheduled, there is a charge for these events.

The cost should Frensham join is in the region of £600.00.(based on number of parishioners on the electoral roll)

(Anne Bott left at 8pm)

### 65/16 Disclosure of Pecuniary and other Interests.

- a. No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.
- b. The Chairman introduced and welcomed Simon Bleach Frensham Parish Councils new councillor. He has completed his Declaration of Office and Code of Conduct forms and therefore has become a co-opted parish councillor for Frensham as agreed at the November meeting.

### 66/16 Announcements from the Chairman

The Chairman said that the reception tomorrow evening will be a good opportunity to network with folk within the community. He asked Councillors to host thereby get to know new faces.

He announced the next Shortfield Common working party as Saturday 11<sup>th</sup> February 2017 10am start.

### 67/16 Approve minutes

Minutes of the Meeting of the 23<sup>rd</sup> November 2016 having been circulated prior to the meeting were approved and signed.

### 68/16 Questions from Members of the Public.

None.

### **69/16 Reports : Police, Surrey County Councillor and Waverley Borough Councillors**

C.Cllr Harmer informed Members that WBC CIL (Community Infrastructure Levy) will not be ready until 2018. Cllr Morgan advised that should Frensham opt for a Neighbourhood Plan then when CIL is in place more money would be available for the Parish.

C.Cllr Harmer advised members of a large deficit within the SCC outline budget due to increases in various departments and gaps in funding arrangements. He said it could be in the region of 5% or if a higher figure is agreed, then a referendum is required by law. He said the situation is critical.

### **70/16 Finance Committee and Approval of Cheques drawn**

- a. The cheque lists drawn for November and December 2016 were signed.
- b. Noted the accounts 2016/17 to 31<sup>st</sup> December 2016.
  - i. Note any S.137 payments as per cheque schedule. Poppy Wreath £100
- c. Following the presentation members agreed to consider whether to join SSALC Surrey and Sussex Association of Local Councils, which is affiliated to the National Association of Local Councils (NALC) it was agreed to reach a decision at the next Council meeting March 15<sup>th</sup> after members fully consider the option. Cllr Morgan said that he was in favour of joining and it was noted that the new Budget included the subscription.

### **71/16 Planning, Environment & Highways Committee**

- a. Minutes of the meetings held on 16<sup>th</sup> November, 14<sup>th</sup> December 2016 and 11<sup>th</sup> January 2017 28<sup>th</sup> October 2016 (*previously circulated*) and all recommendations contained therein.
- b. Frensham Housing Needs Survey – to note that Councillors had an opportunity to discuss and consider the draft report on 11<sup>th</sup> January 2017 which was previously circulated to note the actions from that meeting. Cllr Beales circulated a draft response following the full discussion and members agreed to send it to Surrey Community Action who had undertaken the survey and report.
- c. At the last meeting Cllr Scimone said she had recently attended a pesticide conference and had emailed documents to councillors for consideration. It was agreed to discuss at the next planning meeting and return to Council with a recommendation following research by Cllr Mclean into the sports clubs usage on the rec of types of pesticides. It was further agreed that this subject should be included in the council's presence at the Fayre in June.
- d. At the last meeting Cllr Scimone alerted Members to the fly-tipping on the BOAT (Byways Open to All Traffic) and to the campaign to stop vehicles driving off the BOAT, also the use of drones. She said that since the meeting CCTV had been placed in the little pond car park. Cllr Morgan advised all to telephone Waverley as they have a duty to clear fly tipping (not from business premises) within 24hrs, the person is Victoria Buckroyd, Cllr Morgan will speak with Waverley and circulate the relevant information.

### **72/16 Recreation Ground & Pavilion Committee**

- a. Members confirmed and approved the draft Terms of Reference for the HUG's (Hollowdene Users Group) project to develop a strategy for the long term development of the recreation ground.
- b. The Clerk advised that yesterday the assistant clerk had attended a course run by Zurich LCAS (Local Council Advisory Service) and she will draft a H&S/Risk assessment for the pavilion with a Landlord's inspection of the building internally and externally.

### **73/16 Phone Box Project**

Cllr Fairhead has received the final electrical quotation and will decide and appoint the most appropriate contractor for the particular task. Cllr Scimone and Colin Webb will advise their requirements and liaise with Cllr Fairhead as items need to be purchased from the specialist company Unicorn.

To note that the grant funding will have to be returned if the project has not been completed by September 2017.

### **74/16 Tree Management**

Tree works – the contractor should complete the current tree contract works at Shortfield Common and Hollowdene Recreation ground this week.

### **75/16 Shortfield Common**

- a. At the last meeting Councillors considered a new rural fingerpost for the junction A287 and Bacon Lane or thereabouts with unexpected funds received into the bank account and a promise of matched funds from C.Cllr Harmer making a budget of £3,000. It was agreed to further discuss location at the next planning meeting and if possible to confirm permission of the land owner, obtain an estimate and submit to SCC before year end otherwise the offer of funding will be lost.
- b. The Old Chapel - Access over Shortfield Common. Update by the Clerk on the status of negotiations between Grillo LLP and the developers. Negotiations are continuing.

### **76/16 Councillors / Representatives attendance at meetings/seminars/consultations etc.**

To note WBC joint meeting Towns & Parish Councils meeting is to be scheduled in the New Year. Cllrs Andrews and Bleach have agreed to attend. At the last meeting it was suggested that they put a question namely "WBC and Communication" Members considered the format and detail of the question. *"Does WBC accept that the level of its communication with Parish Councils has fallen to an unacceptable level – what can be done about it?"*

Examples :- Planning issues over the Flashes, Borrow House and Broomfields.

Enforcement :- Northside, West End Lane

Housing :- Peakfield tenant problems

Developments:- Frensham Great Pond

To prepare arguments and consider outcomes, desires.

### **77/16 Community Issues/Notices**

- a. Frensham Village Lunch dates for 25<sup>th</sup> January 2017. All welcome.
- b. Cllr Andrews to discuss the Parish Council stall, format and helpers for the Frensham Fayre on 17th June 2017 . Agreed to use the Hedgehogs tent @ £120.00  
To invite various bodies to join ie, River Wey, De-fib demo, pesticides, Telephone box, TARNS, Butterfly Conservation etc etc.

- c. Cllr Scimone said the next Community Breakfast is scheduled for 11th February 2017 8am – 9.30am all welcome in the new Church Hall.
- d. Report from the ‘in bloom’ project team on the winter / spring planting scheme. The team will tackle the new entrance at Hollowdene in due course.
- e. At the last meeting Cllr Fairhead suggested that within Rushmoor some Village improvements could be made ie beautification to be investigated. He with Cllr Andrews will first explore some proposals beginning with a new location for the Rushmoor entrance sign which is currently covered over. Deferred to next meeting.
- f. Waverley Borough Council has indicated a desire to organise a ‘register’ type document for places where filming might take place within the Borough. Members agreed that they did not wish to participate in this.

**78/16 Chairman’s New Year reception**

This will be held tomorrow Thursday 19<sup>th</sup> January 2017at 7.30pm.

**79/16 Annual Assembly –Wednesday 12<sup>th</sup> April 2017**

At the last meeting councillors were asked to consider the format of this event with a view to a new fresh approach. Councillors were asked to email the Chairman with their suggestion for a Speaker. The Chairman said that he wishes to produce a written annual report for the Assembly and parishioners and revise the format of the evening. This will be explained at the March council meeting.

**80/16 Items for the Next Agenda**

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Signed.....Dated.....

**Meeting ended at: 10.15 pm**

**Next Planning Meeting Wednesday 1<sup>st</sup> February 2017 at 7.30pm Parish Office**

**NEXT COUNCIL MEETING Wednesday 15<sup>th</sup> March 2017 AT 7.30pm PARISH OFFICE**