

## FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday  
15<sup>th</sup> March 2017 at 7.30pm.

### Present

* Cllr Beales (Chairman)	* Cllr Andrews (Vice-Chairman)
* Cllr Bleach	* Cllr Scimone
a Cllr Morgan	a Cllr Fairhead
a Cllr McLean	* Mrs Shipton (Clerk)
a Ms Spence (Admin Asst)	

\* = present a = apologies received

Also present C.Cllr Harmer

### 81/16 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

### 82/16 Announcements from the Chairman

All matters are covered within the agenda items on this occasion.

### 83/16 Approve minutes

Minutes of the Meeting of the 18<sup>th</sup> January 2017 having been circulated prior to the meeting were approved and signed.

### 84/16 Questions from Members of the Public.

None.

### 85/16 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

C.Cllr Harmer informed Members that SCC has bid to be part of a new Government pilot scheme which would see the county council retaining some of the business rates in a bid to offset cuts to its grants from central government.

He reminded those present that SCC Elections would be held on 4<sup>th</sup> May 2017.

He advised those who have little or no broadband to view the website "superfast surrey" for advice, possible assistance etc.

### 86/16 Finance Committee and Approval of Cheques drawn

- a. The cheque lists drawn for January, February and part of March 2017 were signed.
- b. Noted the accounts 2016/17 to 31<sup>st</sup> December 2016.
  - i. no S.137 payments as per cheque schedule.
- c. Members noted the end of financial year as 31<sup>st</sup> March 2017, with internal audit beginning at during April and external audit expected at the end of May/June.
- d. The following documents were accepted for Audit:
  - i. Asset Register April 2016 – March 2017
  - ii. Risk Assessment April 2016 – March 2017
  - iii. Review of Internal Audit year ending March 2017
- e. It was AGREED to investigate joining Hampshire Association of Local Councils (HALC) as an alternative to SSALC (Surrey and Sussex Association of Local Councils), and to consider which would be the most suitable to FPC. Both are affiliated to the National

Association of Local Councils (NALC). Whichever option was chosen, it should be for a trial period of one year. Clerk to follow up.

#### **87/16 Planning, Environment & Highways Committee**

- a. Minutes of the meetings held on 16<sup>th</sup> November, 14<sup>th</sup> December 2016 and 11<sup>th</sup> January 2017 28<sup>th</sup> October 2016 (*previously circulated*) and all recommendations contained therein.
- b. Frensham Housing Needs Survey – Surrey Community Action has informed us that the report can be used by FPC as it sees fit. The findings contained within need attention from the council. It was therefore agreed to form a Working Party to analyse and consider the various suggestions: Cllrs Beales, Bleach, Andrews and Scimone to liaise. The meeting Resolved to request Waverley BC to begin the process for an additional councillor in Frensham Ward and an additional councillor in Rushmoor Ward. Chairman to follow up.
- c. Members considered a written motion, proposed by Cllr Scimone and seconded by Cllr Bleach, and unanimously agreed, namely : **Council resolves to work towards the elimination of the use of chemical weed killers and pesticides (in particular glyphosate) in the management of all public spaces for which the Council is responsible. It requests that its employees, contractors and others responsible for the maintenance of sports grounds and other open spaces, identify and trial the use of non-chemical and mechanical alternatives for a period of one year starting in May 2017. Progress will be monitored by a nominated Parish Councillor and reported to the Council's Planning, Environment & Highways Committee at regular intervals. The Council will review the results of the trial in May 2018.**  
Cllr Scimone was nominated to follow up with clubs re: communications, information, education and monitoring.
- d. Members noted that Bridleway No 587 (Frensham) Definitive Map Modification Order 2016 will be heard at a public inquiry to be attended by Cllr Morgan on June 1<sup>st</sup> 2017.
- e. An Order has been placed for the new rural fingerpost for the junction A287 and Bacon Lane or thereabouts, with unexpected funds received into the bank account and an approved grant of matched funds from C.Cllr Harmer, making a budget of £3,000.

#### **88/16 Recreation Ground & Pavilion Committee**

- a. An H&S report for the whole pavilion and a Landlord's inspection of the building internally and externally remains pending (see Item 72/16b in Council Minutes for meeting on 18 Jan 2017).

C.Cllr David Harmer joined the meeting at this point 8.35pm and reported as 85/16.

- b. Noted that the next Recreation Ground and Pavilion Committee / HUG (Hollowdene Users Group) is to be held on Wednesday 29<sup>th</sup> March 2017 at 7.30pm.
- c. Noted that a successful grant application from Tesco Bags of Help, had produced funding of £1000. This will purchase a seat and a litter bin to be placed where appropriate. Councillors were urged to enquire in shops what the policy is for the use of the 5p plastic bag fund, more applications might be made.

#### **89/16 Phone Box Project**

- a. Progress is moving forward with orders being placed. The current financial position is healthy.
- b. St Mary's box has been cleaned inside and out. The electrician is to be appointed.

### **90/16 Tree Management**

Tree works – the contractor has still to complete the current tree contract works at Shortfield Common and Hollowdene Recreation ground before payment is made.

The Lime trees at Hollowdene recreation ground are large forest trees which have grown too high for the location and the recent arboricultural consultant's report favours felling for a more suitable and attractive trees in that location. Mr Swan, whose property adjoins the Hollowdene, has agreed to contribute by offering to pay for felling a number of trees close to his house. The Chairman to meet with Mr Swan to identify the trees, ensure root clearance and consider possible replacements with him. To report at the May meeting.

### **91/16 Shortfield Common**

- a. The Old Chapel - Access over Shortfield Common. Negotiations between Grillo LLP and the developers are still in progress.
- b. Noted that volunteer working parties, led by Cllr Beales, were successfully held in Shortfield Common woods on Saturday 11<sup>th</sup> & 25<sup>th</sup> February and 11<sup>th</sup> March 2017, when substantial areas of invasive holly were cleared.

### **92/16 Councillors / Representatives attendance at meetings/seminars/consultations etc.**

- a. Noted that WBC's joint Towns' & Parish Councils' meeting was held on 6<sup>th</sup> March 2017. Cllrs Andrews and Bleach attended, their Report has been circulated.
- b. Noted that five councillors attended a meeting at the Parish Office on 7<sup>th</sup> March 2017 to hear a presentation by WBC on the current situation with the proposed 'Frensham Pond and Common Project 'Heathland Hub'', and to discuss other matters relating to Frensham Common. The Report has been circulated.
- c. Noted that a coordination meeting of local Parish Council chairmen (Frensham, Dockenfield, Tilford, Thursley, Churt and Elstead), chaired by Thursley PC, was held at the Parish Office on 9<sup>th</sup> March in preparation for a meeting with WBC to discuss parish council concerns about the handling by WBC of objections and representations on planning matters. The Report from the Chairman has been circulated.

### **93/16 Community Issues/Notices**

- a. Noted that the next Frensham Village Lunch date is 22<sup>nd</sup> March 2017. All welcome.
- b. Cllr Andrews outlined the format of the Parish Council stall. The application form for the Fayre will need to be completed together with a request for tables. Helpers are required for the set-up and manning the stall on 17th June 2017. Local voluntary groups will be participating alongside Councillors in the tent.
- c. Cllr Scimone gave a report on the February Community Breakfast, she said 25 attended and the purpose was for people in the community to get to know one another, build on relationships especially those with young families. Next date to be advised.
- d. The 'in bloom' project team will plant more bulbs and perennials during spring. To note that the entrance to the Rec and road alongside has been cleared of leaves at a cost of £400.
- e. Deferred - Cllr Fairhead had suggested that, within Rushmoor, some village improvements could be made, i.e. beautification to be investigated. He and Cllr Andrews were to explore some possibilities beginning with a new location for the Rushmoor entrance sign.

**94/16 Annual Assembly –Wednesday 12<sup>th</sup> April 2017 at 7.30pm in the Marindin Hall**

Articles announcing the Assembly had been placed on the website and sent to the Parish Magazine for the March and April issues. These explained the revised format for the evening. The Chairman is producing a written annual report for the Assembly which will be posted on the website in advance of the meeting, with paper copies available to those attending. Invited people from various local organisations will give brief talks on their work in the community. There will be an opportunity afterwards to meet informally and get to know others.

**95/16 Staffing Matters**

- a. It was noted that Stephanie Spence, Administrative Assistant, has handed in her notice and would be leaving at the end of March.  
Members carefully considered the option of employing Mrs Rachel Audsley, who was a close runner up to Ms Spence for the post at the interviews in 2016. It was agreed that since little time had lapsed, and that as Mrs Audsley had several years' experience as Clerk to Tilford PC and was immediately available, an offer would be made to her on the same terms as for Ms Spence. Agreed.
- b. Surrey County Council has completed an Actuarial Valuation as at 31 March 2016. The outcome of this for Frensham Parish Council will result in an annual saving on the superannuation fund of approximately £3,286. The calculations, percentages and contribution rates etc are complex and may be seen outside the meeting.

**96/16 Items for the Next Agenda**

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Signed.....Dated.....

Meeting ended at: 10.00 pm

Next Planning Meeting Wednesday 22<sup>nd</sup> March 2017 at 7.30pm. Parish Office

**ANNUAL ASSEMBLY WED 12<sup>TH</sup> APRIL 2017 7.30PM MARINDIN HALL**

**NEXT COUNCIL MEETING Wednesday 17<sup>th</sup> May 2017 AT 7.30PM PARISH OFFICE**