

FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday
29th November 2017 at 7.00pm.

Present

* Cllr Beales (Chairman)	* Cllr Andrews (Vice-Chairman)
* Cllr Bleach	* Cllr Scimone
* Cllr Morgan	a Cllr Fairhead
a Cllr McLean	* Mrs Shipton (Clerk)
a Mrs Audsley (Admin Asst)	

* = present a = apologies received

Also present C.Cllr Harmer, Neil Mumford and Sharon Turner-Mumford.

51/17 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

52/17 Announcements from the Chairman

The Chairman was pleased to let councillors know that Sean Willis has offered to lead on litter picking in Frensham Parish. He has already arranged a community litter pick for Saturday 21st January 2018 at 10am

53/17 Approval of Minutes

Minutes of the Meeting of the 20th September 2017 having been circulated prior to the meeting were approved and signed.

54/17 Questions from Members of the Public.

Sharon Taylor-Mumford informed the meeting that the VAS group had met with SCC engineers and together they agreed the location for the new VAS (Vehicle Activated Sign) on the A287 near Millbridge and the Mariners.

55/17 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

C.Cllr Harmer advised the meeting that an application to WBC for the Sec.106 monies on the proposed development site at Churt Place Nursery the case should be made by 8-12-17 showing a link to the development.

C.Cllr Harmer left the meeting at this point 7.20pm.

56/17 Democratic and Electoral Matters

- The Council received and noted Cllr David Fairhead's letter of resignation from the Council effective from 17th January 2018.
- It was **Agreed**, that in view of Cllr Fairhead's forthcoming resignation as a Councillor, Council accepts his kind offer to continue to lead on the Phone Box Project on its behalf for as long as he considers it necessary and/or is able to do so.
- The Council considered the two matters as detailed in the attached document on the question of increasing the number of councillors and changing the name of the council. It was **Agreed** that:

The matter to increase councillor numbers be further discussed at the next meeting 17th January 2018 giving time for councillors to review the situation and research the issue. Working party members – Cllrs Morgan, Beales and Bleach to meet prior to Jan.

It was further **Agreed** that a survey / poll on the question of changing the name of the council might be undertaken at the village fayre on the parish Council stand. To be worked up.

57/17 Finance Committee and Approval of Cheques drawn

- a. The list of cheques drawn for September and October 2017 were signed. Tabled
 - i. Note any S.137 payments as per cheque schedule. None
- b. The accounts 2017/18 to 31st October 2017 were tabled. The Chairman thanked Cllr Bleach for his clear presentation of the accounts.
- c. Members noted receipt of monies from Surrey County Council of £2,000 as a contribution towards “wet pour” for the roundabout. Thanks were expressed to C.Cllr Harmer.
- d. Members approved the proposed computer system upgrade and maintenance expenditure, summary attached to record minutes but excluded £190 optional items, and requested that the printer should be wireless laser, therefore proposed by Cllr Bleach and seconded by Cllr Morgan that expenditure up to £800 be made available for the upgrade. **Agreed.**

58/17 Budget Proposals 2018/2019

- a. The Minutes of the Finance & Budget meeting held on the 18th October and 1st November 2017 (*previously circulated*) together with the Confidential staffing Minutes of the 18th October 2017 having been circulated prior to the meeting were confirmed and signed with all recommendations contained therein approved. The Chairman requested that the item from the Confidential Minutes concerning a staff review be considered together with a quotation of £1650 from HALC (Hampshire Association of Local Councils) to undertake such a review. Paperwork attached to record Minutes for information and previously circulated to all councillors. **Agreed.**
- b. The draft Budget 2018/2019 was presented by Cllr Bleach as submitted and accepted by the Finance committee on 1st November 2017.
Proposed by Cllr Morgan and seconded by Cllr Scimone the Budget was unanimously **Agreed.** (The increase impact will be £6 per annum for a Band D Dwelling)

59/17 Recommendations from the Finance Committee

- a. It was **Agreed** that the Council appoint a working party to develop a scheme, consider the options and understand the funding requirements to manage the trees owned by the Parish Council. Appointees: Cllrs Scimone and Beales with Colin Hall (TBC) and Neil Mumford.
- b. It was **Agreed** that the Council appoints a working party to identify, detail and cost a Rushmoor Improvement Project. Appointees: Cllrs Morgan and Andrews and for them to approach a resident(s) to join them.
- c. It was **Agreed** that the Recreation committee review the use of the facilities by the clubs and the cost of maintaining them, prior to considering any alterations to the current procedure for setting licence fees.
- d. The Council should consider whether the subsidy provided to the village shop, in the form of below-market rent, should be confirmed or adjusted. It was **Agreed** to open discussions with the shop to form a working relationship and obtain clearer understanding of their issues.
Cllr McLean to ascertain comparable market rental cost, the Chairman to approach the shop Chairman and invite him with other shop committee representatives/manager to join with the councillors for an informal discussion. To suggest that a councillor representative on the shop committee might be useful to both parties.

60/17 Approval of Precept 2018/2019

Councillors approved the Precept 2018/2019 as Recommended by and in accordance with the Minutes of the Finance & Budget Committee held on 1st November 2017 (Minutes previously circulated and agreed) proposed by Cllr Andrews and seconded by Cllr Morgan and unanimously **Agreed** that the Precept be **£51,000** (The increase impact will be £6 per annum for a Band D Dwelling)

61/17 Planning, Environment & Highways Committee

- a. Minutes of the meetings held on 4th and 25th October and 22nd November 2017 (*previously circulated*) and all recommendations contained therein were confirmed and signed.

62/17 Recreation Ground & Pavilion Committee & Hollowdene Users Group (HUG)

- a. The Meeting noted the HUG record of its meeting which was held on Wednesday 11th October 2017 at 7.30pm.
- b. It was **Agreed** to reinstate the Recreation Ground Committee, appoint members and its original Terms of Reference to be confirmed at its first meeting. Appointees: Cllrs Bleach, Andrews, McLean and Beales with Neil Mumford as Co-opted member.

63/17 Phone Box Project

A written report was received from Cllr Fairhead. Clerk to circulate.

Cllr Scimone was pleased to inform the councillors that she has a full year of art exhibitions booked for the St Mary's box for 2018.

64/17 Shortfield Common

The Old Chapel - Access over Shortfield Common

Negotiations continuing between Grillo LLP with Mr Anthony Garcia-Deleito of Barlow Robbins Solicitors in Godalming, acting on Frensham Parish Council's behalf in obtaining the best covenant for the community.

It was **Agreed** to hold a Confidential Council Meeting on Wednesday 24th January 2018 to discuss this matter only.

65/17 Councillors / Representatives attendance at meetings/seminars/consultations etc.

- a. Noted that the Vice-Chairman represented the Council and laid the two parish poppy wreaths on 12th November 2017.
- b. Noted that the Chairman attended the Towns & Parishes Meeting on Monday 25th September 2017 at 7pm.
- c. Noted that The Vice Chairman and Cllr Bleach attended C.Cllr Harmer's chairman's group on 7th November 2017
- d. Noted that the Chairman and the Clerk attended a meeting of St. Mary's Parochial Charitable Trust on 30th October 2017.

66/17 Hampshire Association of Local Councils (HALC)

- a. The Director of the Hampshire Association of Local Councils, Mr Steven Lugg, gave councillors a free 2-hour introductory training session on Monday 9th October 2017 10am – 12noon which was very useful as is the relationship with HALC.
- b. Noted that the admin assistant will be attending three courses on various subjects in the New Year. Cllr Bleach attended a HALC workshop about the new external audit regime, in October.

67/17 Meetings Timetable 2018/19

Members noted and **agreed** the timetable as amended by addition of 2 meetings – attached to Record Minutes.

68/17 Chairman's New Year Reception (Thursday 11th January 2018 7pm – 9pm)

The Chairman asked Members to forward details and contacts for appropriate invitees up to max 3 guests. The format will be a new and general mix of locals.

69/17 Annual Assembly – Wednesday 18th April 2018

The Chairman reported that local feedback had suggested that the format of last year was successful and enjoyable; Cllr Scimone was in accord with this, therefore he suggested that it remains the same, with various groups being invited to talk on their year.

70/17 Items for the Next Agenda

Councillors should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting.

Signed.....Dated.....

Meeting ended at: 9.30pm

Next Planning Meeting Wednesday **20th December 2017 at 7.30pm.** Parish Office

NEXT COUNCIL MEETING **Wednesday 17th January 2018 AT 7.30PM** PARISH OFFICE

Chairman's Reception Thursday 11th January 2018 7pm – 9pm