

FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday

11th July 2018 at 7.30pm.

Present

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| * Cllr Beales (Chairman) | * Cllr Andrews (Vice-Chairman) |
| * Cllr Bleach | * Cllr Scimone |
| * Cllr Morgan | * Cllr Dawkin-Jones |
| * Cllr McLean | * Mrs Shipton (Clerk) |

* = present a = apologies received

Also present C.Cllr Harmer.

19/18 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

20/18 Announcements from the Chairman

The Chairman reminded councillors to be mindful of who emails are being sent to and check that it is the correct recipient. Ensure that the subject line announces the content. Address the person within the email who the email is intended and only cc for interest.

He asked that councillors try and finish projects and complete work in time for a smooth handover to the new council in May 2019. Waverley would be holding a prospective borough/parish councillor candidate evening on 10th September from 5:00 to 8:00pm. Posters would be available shortly.

The Chairman informed councillors that he had been told informally that a petition was being organised opposing the Council's recommendation to WBC that dogs be kept on leads on the Hollowdene Recreation Ground. Cllr Scimone then gave the Chairman a letter about the same matter from Neil Mumford which she had received prior to coming to the meeting. Although this matter was not on the agenda and the letter had not been submitted formally to the Council, the Chairman of the Open Spaces Committee suggested that it might, exceptionally, be dealt with under Agenda Item 8. Councillors agreed.

20/18 Approval of Minutes

Minutes of the Meeting of the 16th May 2018 having been circulated prior to the meeting were approved and signed.

21/18 Questions from Members of the Public.

None.

22/18 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

C.Cllr Harmer said that he had arranged a meeting of the Western Villages Co-ordination Group on 23 July 2018 2.30pm in the Parish office, to discuss further developments with the Lengthsman Scheme. The chairman would attend.

23/18 Financial Matters

- The cheque lists drawn for April, May & June 2018 were signed.
No S.137 payments as per cheque schedule.
- Accounts 2018/2019 to 30th June 2018 were presented by Cllr Bleach who gave explanations and answered questions. Members thanked him for his diligence.

- c. The external audit report had not been returned to date.
- d. Members considered and agreed a donation to the Kent Surrey Sussex Air Ambulance in the sum of £100.

24/18 Planning, Environment & Highways Committee

Minutes of the meetings held on 31st May, 21st June and 12th July 2018 (*previously circulated*) and all recommendation contained therein were confirmed and signed.

25/18 Open Spaces Committee

The Minutes from the meeting held on 20th June 2018 at 7.30pm having been circulated prior to the meeting were approved and signed.

The Chairman agreed to discuss the decision at Minute RP23/18 & OS36/18 in the light of Neil Mumford's letter as noted in 20/18 above. The Council confirmed its earlier decision as it was in accordance with Frensham Parish Council's long standing policy, as indicated on signage at the Hollowdene Recreation Ground. It was the Council's understanding that the petition had been forwarded to WBC.

Proposed by Cllr Morgan seconded by Cllr McLean agreed 5 votes and 2 abstentions.

Cllr Morgan to contact Neil Mumford to inform him of the reasons for the decision.

26/18 Phone Box Project

Current financial position is £614.97

Cllr Scimone asked the clerk to try and get the lighting plan underway in St Mary's box. Cllr Beales agreed to contact David Fairhead to ask if he still had the lighting plan and if he could help complete the project.

27/18 Rushmoor Project

- a. Cllr Morgan informed Members that the new Bridleway 587 in Rushmoor had been blocked off. He agreed to follow up with SCC.
- b. Cllr Morgan outlined the current situation concerning the land opposite Old Rushmoor Post office which may be for sale in separate parcels. It was agreed that the working party (Cllrs Morgan, Andrews and Dawkin-Jones) should meet to discuss the following items:
 - i. Consider sale and Terms
 - ii. Consider what might happen to the other land parcels
 - iii. Continue investigations with a possible view to purchase.
 - iv. C.Cllr Harmer agreed to ascertain verge ownership opposite the Old Rushmoor Post Office

28/18 Council Policies & GDPR

Cllr Beales informed Members that the Council had registered with the Information Commissioner and that the appropriate fee had been paid. A data audit had been completed with some items being deleted or destroyed, notably the (out of date) emergency plan contact list. WBC had informed FPC that historical planning documents should also be destroyed. The question of the best means of secure disposal of data was considered. It was suggested that a one-off commercial confidential waste collection might be arranged to clear the back-log and that a heavy duty shredder would be purchased for future use. Councillors agreed that this was an administrative matter that should be delegated to the Clerk.

29/18 Community Issues/Notices

The Chairman said that the opening of the second heritage fingerpost at the junction of the A287 and Bacon Lane early this evening by Surrey Police and Crime Commissioner, David Munro, was a pleasant event. Jane Beales took photographs and they will be sent to the Farnham Herald. The Chairman thanked all involved in the project. The fingerpost was made by John Cooksley at The Old Forge at the Rural Life Centre.

30/18 Councillors / Representatives attendance at meetings/seminars/consultations etc.

- a. Noted that Cllrs Morgan and Bleach attended two HALC seminars: Local Council Finance for Councillors (21st June 2018) and The Knowledge and Core Skills (4th July 2018).
- b. Noted that the Chairman and Clerk represented the Council at a reception to mark the 70th Anniversary of the Surrey Hills AONB and the 10th Anniversary of the Surrey Hills Society (of which the Council is a member) at Loseley Park on Tue 26th Jun 2018.
- c. Noted that Cllr Beales attended a HALC seminar on The Knowledge and Core Skills on 23rd May 2018 and chairman's course on 11 July 2018.

31/18 Press releases/publicity and Website (www.frensham-pc.gov.uk)

Members discussed the website and considered how best to manage the content and keep it up to date. It was agreed that the three committee chairmen should write, or commission from others, interesting articles and send them to the office to be posted either by the Admin Assistant or Sue Green. Cllr Scimone had asked the Frensham Common Ranger for wildlife updates and offered to review content of interesting articles prior to uploading. Cllr Bleach agreed to be overall content manager.

32/18 Frensham Fayre – 16th June 2018

It was agreed that in view of the apparent lack of interest, the parish council should make no plans for 2019, so as to avoid committing a new council to something that had not been considered by them.

33/18 Exclusion of press and public

Council to resolve under the Public Bodies (Admission to Meetings) Act 1960 (s.1), on a motion of the Chairman, that the press and public be excluded from the meeting during the consideration of the following agenda item (17) because of the confidential nature of the business to be transacted.

Resolved.

34/18 Shortfield Common – Confidential Item

See separate document.
Attached to Record Minutes.

35/18 Items for the Next Agenda

Signed.....Dated.....

Meeting ended at: 10.00pm

Next Planning Meeting Wednesday **25th July 2018 at 7.30pm.** Parish Office

NEXT COUNCIL MEETING **Wednesday 19th September 2018 AT 7.30PM** PARISH OFFICE