

FRENESHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday

21st November 2018 at 7.30pm.

Present

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|--------------------------|--------------------------------|
| * Cllr Beales (Chairman) | * Cllr Andrews (Vice-Chairman) |
| * Cllr Bleach | * Cllr Scimone |
| * Cllr Morgan | * Cllr Dawkin-Jones |
| * Cllr McLean | * Mrs Shipton (Clerk) |

* = present a = apologies received

Also present C.Cllr Harmer.

54/18 Disclosure of Pecuniary and other Interests.

No Members, in relation to any items included on the agenda for this meeting, disclosed any interests which are required to be disclosed by Section 28 of the Localism Act 2011; which Frensham Parish Council endorses.

55/18 Announcements from the Chairman

No announcements.

56/18 Approval of Minutes

Minutes of the Meeting of the 19th September 2018 having been circulated prior to the meeting were approved and signed.

57/18 Questions from Members of the Public.

None.

Cllr Dawkin-Jones arrived at 7.40pm.

58/18 Reports : Police, Surrey County Councillor and Waverley Borough Councillors

This item was taken at following 73/18.

C.Cllr Harmer said that there are a number of public consultations on the Surrey CC website and he urged all to complete the questionnaires. The possible closing of Farnham recycling centre, number 19 buses Farnham to Haslemere may be affected in the bus subsidy, certain concessionary fares could be under threat. He concluded by saying that the SCC Leader is to stand down.

59/18 Financial Matters

- a. The lists of cheques drawn for September & October 2018 were signed.
 - i. There were no S.137 payments.
- b. The accounts 2018/19 to 31st October 2018 had been circulated prior to the meeting and were noted, with Cllr Bleach outlining the income received and expenditure by Budget headings, also noting that the invoice for Grillo had been paid as agreed.

60/18 Finance Committee

Minutes of the meetings held on 24th October & 7th November 2018 (*previously circulated*) and all recommendations contained therein were confirmed and Minutes signed.

Recommendations from the Finance Committee:

61/18 Approval of Budget 2019/20 (Finance Committee)

The draft Budget 2019/2020 was presented by Cllr Bleach as submitted and accepted by the Finance committee on 7th November 2018.

Proposed by Cllr McLean and seconded by Cllr Morgan the Budget was unanimously **Agreed**. (The increase impact will be £2.30 per annum for a Band D Dwelling)

62/18 Approval of Precept 2019/2020 (Finance Committee)

Councillors approved the Precept 2019/2020 as Recommended by and in accordance with the Minutes of the Finance & Budget Committee held on 7th November 2018.

Proposed by Cllr Andrews and seconded by Cllr Morgan and unanimously **Agreed** that the Precept be **£53,000** (The increase impact will be £2.30 per annum for a Band D Dwelling and 3.92% increase on last year)

C.Cllr Harmer arrived at 7.55pm.

63/18 Planning, Environment & Highways Committee

Minutes of the meetings held on 26th September & 17th October 2018 (*previously circulated*) and all recommendations contained therein were confirmed and Minutes noted.

Cllr Morgan gave a resume on action he has taken to date in the search to find a solution to the parking congestion reported by neighbours along that part of Jumps Road that was in Frensham CP. He expressed his view that double yellow lines would be unsightly in such a rural area and he suggested that FPC should take the initiative in seeking an alternative solution. He wished therefore discuss the issue with the owner of The Sculpture Park and report back to the council in due course. Councillors **agreed** with Cllr Morgan's proposed course of action, which had the Council's full support.

64/18 Open Spaces Committee

- a. Minutes of the meeting held on 3rd October 2018 (*previously circulated*) and all recommendations contained therein were confirmed and Minutes signed.
- b. Cllr Bleach gave an update regarding the tenders received for the outside maintenance contract (OS44/18 b refers). The working party met on 21.11.18 and examined the 3 tenders received. It was agreed to split the tenders into 3 parts , grass cutting, hedges and the play & Millennium areas (this will be incorporated into the handyman specification). New tender documents will be prepared and sent out to part 1 and part 2. Cllr Bleach said that the working party will draft the specification for the handyman contract part 3. Cllr Bleach concluded by informing the council that the Leylandii hedge between the tennis club and Little Hauntries requires cutting. The agreed split between Little Hauntries 40% FPC 33% and FTC 27% the expected cost is £950. The spend was **Agreed**.

65/18 Phone Box Project

Current financial position is £614.97

The Clerk advised that the final electrician's invoice is due and will be in the region of £1100 less the balance remaining. It was agreed to pay the final invoice and close the project as completed. Cllr Scimone was delighted that St Mary's box is now complete and lit up. St Mary's will be the first group undertaking an art display since finalising the Red Cube.

66/18 Rushmoor Project

Cllr Morgan said that the owner of the land in question is willing to sell parcels of land but unwilling to name a price. This item to remain on the agenda.

67/18 Council Policies & GDPR

- a. The Media & Communications Policy was agreed and adopted.
- b. Cllr Beales reported that Farnham TC's GDPR Privacy Notice had been adapted for use by Frensham Parish Council. Both Notice and Policy were statutory requirements and therefore adopted and will be placed on the Web. This concludes the matter.

68/18 Community Issues/Notices

- a. Cllr Beales said that a successful litter pick, led by Sean Willis, was undertaken on 20th October 2018 with great success and with Cllr Scimone in the church and Peakfield area.
- b. Members noted that Squires Garden Centre, now in Frensham, gave a large amount of bulbs to the parish, together with some assistance to plant them. Planting was undertaken in October and November around the village. Cllr Scimone had a small team who planted 800 bulbs. Members congratulated her on the achievement.

69/18 Councillors / Representatives attendance at meetings/seminars/consultations etc.

- a. The Chairman and Vice-chairman represented the Parish Council at ceremonies on Remembrance Day on 11th November 2018, and laid wreaths at the War Memorial and at the British Legion. There were large crowds at both events.
- b. The Chairman and Clerk attended Willets Heath AGM 17th September 2018 on behalf of the Council.
- c. Cllr Scimone said that she had attended the Frensham Common Users Group where much local and interesting information was given; one fact was that the Common is a valuable Low Heathland which is rarer than tropical rainforest. Members thanked Cllr Scimone.
- d. The Chairman and Clerk (Trustees) had attended Frensham Parochial Charity Trust AGM on 29th October 2018 on behalf of the Council. Cllr Beales would re-circulate the document relating to the history of the Trust for information and interest.

70/18 Press releases/publicity and Website (www.frensham-pc.gov.uk)

- a. Members agreed the protocol for the website concerning the display of council agendas and minutes (in draft form) but not to display committee agendas and minutes; these would be available upon request and in the office. The Accounts would be displayed on the website and notice boards in accordance to statutory requirements.
- b. Cllr Bleach as the overall contents manager said that he could no longer undertake this role due to an already heavy commitment on the Council. Cllr MacLean with Cllr Morgan and The Admin Assistant Rachel Audsley will form the working party to investigate the technical issues relating to the website, computer equipment and running of the system, now that Sue Green has retired. To ask Sue Green if she will provide a technical resume to work with.

71/18 Meetings Timetable 2019/20

The timetable of meetings of the Parish Council 2019/20 as amended was agreed and will be re-circulated.

72/18 Chairman's New Year reception

Cllr Beales said that the date might be more convenient if it was held Wednesday 6th February 2019 6 – 8pm members agreed.

73/18 Annual Assembly –Wednesday 17th April 2019

Cllr Beales asked Members to consider which local groups might be interested in talking at the Assembly to give overviews of their activities within the Parish. In the light of last year's experience, it was noted that there should be stricter timing of presentations.

74/18 Exclusion of press and public

Council to resolve under the Public Bodies (Admission to Meetings) Act 1960 (s.1), on a motion of the Chairman, that the press and public be excluded from the meeting during the consideration of the following agenda item (17) because of the confidential nature of the business to be transacted.

Resolved.

79/18 Items for the Next Agenda

None.

Signed.....Dated.....

Meeting ended at: 10.30pm

Next Planning Meeting **Wednesday 12th December 2018 at 7.30pm.** Parish Office.

Next Open Spaces Committee Meeting Wed. **16th January 2019 at 7.30pm.** Parish Office

NEXT COUNCIL MEETING **Wednesday 23rd January 2019 AT 7.30pm.** Parish Office.