

FRENSHAM PARISH COUNCIL

Minutes of the Extra-Ordinary Parish Council Meeting held in the Parish Office on Wednesday
22nd May 2019 at 7.00pm.

Present

- | | |
|--------------------------|-----------------------|
| * Cllr Willis (Chairman) | * Cllr Billings |
| a Cllr Fletcher | * Cllr Daw |
| * Cllr Murray | * Cllr Turner-Mumford |
| * Cllr Willis | |
| * Mrs Audsley (Clerk) | |

* = present **a** = apologies received

Apologies: Cllr Fletcher of reasons which were accepted.

18/19 Disclosure of Pecuniary and Other Interests.

To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)

None.

19/19 Approval of Council Minutes

To minutes of the Council meeting held on 15th May 2019 (previously circulated) and all recommendations contained therein were approved and signed.

20/19 Annual Governance and Accountability Return for year ended 31st March 2019

- a. To review and if appropriate, approve and sign the Annual Governance Statement to be included in the Annual Governance and Accountability Return for the year ended 31st March 2019.

Members approved and the Chairman signed the Accounting Governance Statement 2018/19.

- b. To review and if appropriate, approve and sign the Accounting Statements 2018/19 to be included in the Annual Governance and Accountability Return for the year ended 31st March 2019.

Members approved and the Chairman signed the Accounting Statement 2018/19.

- c. To review and if appropriate, approve and sign the bank reconciliation and explanation of account variances to be submitted to the External Auditors with the Annual Governance and Accountability Return for the year ended 31st March 2019.

Members approved the bank reconciliation and explanation of account variances and the Chairman signed.

- d. To note the following documents previously submitted to the Internal Auditors:-
 - The Risk Assessment
 - The Asset Register
 - The Review of the effectiveness of the systems of internal control.

Members noted the above documents had been submitted to the Internal Auditor.

- e. To review the report submitted by the Internal Auditor and note any recommendations contained therein.

Members noted the Internal Auditor report and recommendations within.

21/19 Items for the next agenda

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting, in accordance with Standing Orders.

- Website
- Co-option
- Community engagement
- Newsletter
- Chapel
- Former Clerk

Meeting ended at: 7.20pm

Signed.....Dated.....

Next Planning Meeting **Wednesday 12th June 2019 at 7.30pm.** Parish Office.

Next Council Meeting Wednesday **19th June 2019 AT 7.30PM** Parish Office.